

Scottish Episcopal Church Diocese of Brechin



Diocesan Synod

Saturday 6th March 2021

Via Zoom

It is suggested these papers are printed off to follow during Synod. If printing is difficult please contact the Diocesan office to receive a hard copy.

Membership of Synod ([page 51](#))
Rules of Order of Synod ([page 56](#))
Constitution of Synod ([page 60](#))
Can be found at the pages indicated.

Scottish Episcopal Church
DIOCESE OF BRECHIN
Scottish Charity No SC016813

Agenda for Diocesan Synod – Saturday, 6th March 2021

- 9.45am Zoom Meeting Open
10am Opening Worship & Charge
10.30am Commencement of business

Timetable

Session 1: 10.30am – 11.45am: Mission & Ministry

Break: 11.45am – 12noon

Session 2: 12noon – 1pm: Governance & Diocesan Constitution

Close circa 1pm

Session 1: 10.30am – 11.45am: Mission & Ministry

- Opening Business:
Roll Call of Members (based on virtual registration)
(Note under item 15 of Rules of Order: suspension of item 12 on voting to allow Zoom polls to be used for votes at this Synod.)
Minutes of previous Diocesan Synod March 2020 ([page 6](#))
Matters arising
- Welcome to General Synod Representative
Mr Donald Walker, Director of Communications
- Mission & Ministry in the Pandemic
Overview from Bishop
Diocesan Statistics ([page 25](#))
Diocesan Strategy Update
- Environmental Issues & Climate Change

Diocese of Swaziland Synod 2019: Environmental Motions Update

Carbon Neutral Motion from GS2020

Motion: “That this Synod, expressing the need for urgent action in relation to the global climate emergency, call on the Church in Society Committee, working in conjunction with other appropriate bodies, to bring forward a programme of actions to General Synod 2021 to resource the Scottish Episcopal Church in working towards achieving net zero carbon emissions by 2030.”

Review and discussion in break out rooms.

- Questions on reports received:
In this session the following reports will be received as read:
 - Diocesan Mission & Ministry Report ([page 27](#))
 - Diocesan Companion Links Report ([page 30](#))
 - Diocesan Young People’s Report ([page 34](#))
 - Report on Diocesan Communications ([page 35](#))

Break

Session 2: 12noon – 1pm: Governance & Finance

- Questions on reports received:
In this session the following reports will be received as read:
 - Report of the Diocesan Council ([page 36](#))
 - Report from Diocesan Protection of Vulnerable Groups Officer ([page 38](#))
 - Report from Diocesan Buildings Committee ([page 44](#))
- Canons: Consultation on Canon 4 on the election of Bishops..

Paper with overview (Annex 1 - separate attachment)

Clarification questions

'Straw poll' by Zoom on Option 1 vs Option 2

- Elections & Appointments ([page 45](#))
- Finance (all papers to be sent out under separate cover)
Annual Report & Accounts for 2019-20
Deficit Reduction Progress Report
Transitional Ministry Funding Report
Budget/Quota for 2020-2021

Motion: "That this Synod approve the budget and quota for financial year 2020-2021 as presented."

Votes of thanks for service in the past year and for the Synod.

Confirmation of the Acts of Synod, Final Prayers, the Blessing, Dismissal

Date of Next Meeting of Synod

Saturday 5th March 2022

Session 1 Papers: Mission & Ministry

2019-20 Changes and Movements in Diocese of Brechin Clergy & Lay Ministers

Clergy Movements (in alphabetical order)

The Very Rev Jeremy Auld moved from St Paul's Cathedral Dundee to be the Rector of Woodstock with Bladon and Area Dean of Woodstock Deanery in the Diocese of Oxford.

The Rev Roxanne Campbell was ordained priest and moved her title post from Diocesan Curate (St Ninian's Dundee) to St Mary Magdalene, Dundee.

The Rev Clive Clapson retired as the Rector of St Salvador's Dundee.

The Rev Gary Clink was ordained deacon and started his title post at St Mary's Arbroath and St Peter's Auchmithie.

The Rev Ashley Cummins resigned as priest in charge of All Souls' Invergowrie and was licenced to officiate in the Diocese of Brechin.

The Rev Canon Kenneth Gibson resigned as priest in charge of Holy Trinity Monifieth and was licensed as Interim Rector of St Mary Magdalene Dundee.

The Rev David Gordon, NHS Chaplain, was licensed as a) diocesan supernumerary b) priest in charge of All Souls' Invergowrie and c) Interim priest for St Paul's Cathedral Dundee.

The Rev Andrew Murphy was warranted as interim priest for St Salvador's Dundee.

The Rev David Shepherd retired as the Rector of St Mary Magdalene Dundee.

RIP

Rev George Greig, Assistant Priest at St Salvador's Dundee

Mr Bill McFawns, retired Lay Reader from Holy Trinity Monifieth

The Rev William Neill, retired Assistant Priest at St Mary's Broughty Ferry

The Rev Canon John Rogan, Provost of St Paul's Cathedral Dundee from 1978-1983.

Ms Carole Spink, Lay Reader at the Cathedral

Session 1 Papers: Mission & Ministry

Minutes of the Meeting of the Brechin Diocesan Synod

Held on Saturday, 7 March 2020 at

St John the Baptist Church and Diocesan Centre, 38 Langlands Street,
Dundee DD4 6SZ

Synod Eucharist

The Eucharist was celebrated at 9.30am. Bishop Andrew presided.

Session One – Mission & Ministry

Bishop Andrew opened the first session of Synod, accompanied by Diocesan Chancellor, Sheriff George Way of Plean, Diocesan Secretary Mr Michael Duncan, Diocesan Treasurer Mr Allan Duffus and welcomed Mr Donald Urquhart, Provincial Officer for the Protection of Children and Vulnerable Adults. In addition, he welcomed the 'new' Dean, Canon Fay Lamont, and new members of Synod, Rev John Skinner, Brechin, Montrose and Inverbervie and Rev Roxanne Campbell, Curate.

Roll Call of Members – The roll call of those present was represented by the signing in register. 56 in attendance with 17 apologies received.

Minutes of Diocesan Synod March 2019

Proposed: Rev Canon Kenneth Gibson

Seconded: Dr Martine van Ittersum¹

Accepted by Synod

Minutes of Diocesan Synod September 2019

Proposed: Ven Canon Ian Young

Seconded: Mrs Jean Fenwick

Accepted by Synod

Bishop Andrew addressed Synod confirming who can vote and in which house. He also asked Synod members to agree that non members were allowed to address/speak at Synod.

All agreed

Diocesan Reports Received

- Report from Diocesan Mission Officer – Rev Canon Kerry Dixon thanked for his report and all his work.
- Report from Diocesan Ministry Officer – Very Rev Fay Lamont thanked for her report and all her work.
- Report from Diocesan Companion Links Officer – Pat Millar thanked for her report and all her work as Companion Links Officer. Bishop Andrew congratulated Pat on her installation as a Lay Canon in eSwatini.
- Report from Diocesan Youth Officer – 7 young people from the Diocese attended Glenalmond last year.

¹ It was subsequently realised that Dr. van Ittersum could not technically second this motion as she was not a voting member of Synod but Diocesan Council acting for Synod agreed that the approval of the minutes could nonetheless stand..

Session 1 Papers: Mission & Ministry

All reports received with no questions.

Diocesan Statistics 2019

Bishop Andrew invited Rev Canon Kenneth Gibson, Synod Clerk, to address Synod. He said that statistics were limited in gauging the life of a charge and diocese but serve as a snapshot.

Canon Gibson highlighted the legal obligation under GDPR to ensure that the figures are accurate and also the difference between the congregation and communicants' numbers. He offered assistance to any charge should they require it.

Dr Susie Schofield, St Paul's Cathedral asked if the gender specific question would remain. It was confirmed that it would remain as this information is requested was General Synod Office.

Rev Canon Michael Turner asked that due to the information submitted by charges being inaccurate, Synod would not be able to accept.

Bishop Andrew confirmed this, and amendments would be made.

Bishop Andrew thanked Rev Canon Gibson for his input.

Cluster & Transitions

Bishop Andrew addressed Synod on the ongoing work within the Diocese. Something had happened in each of the clusters – Northern Coastal and Tay. But progress was slow. Communications were key. David Fleming (Northern) Gary Clink (Coastal) and Roxanne Campbell (Tay) would be responsible for communication within each cluster.

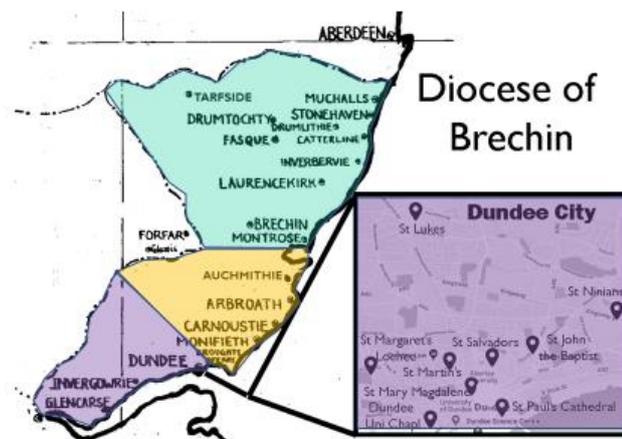
Partnership is vital in charges identified as in transition, with priests appointed for a fixed term to help make changes and identify ways ahead in the future. The Rev John Skinner had been appointed to Brechin, Montrose and Inverbervie; the Rev David Gordon as priest in charge at Invergowrie and also interim priest in charge at St Paul's Cathedral. Bishop Andrew also confirmed that no money had been spent in 2019 but there will be funds available for 2020.

Training and support is available from the Church of Scotland, from a network of transitional priests in the SEC and also support from the Bishop and the Dean.

Session 1: Mission and Ministry

Clusters – a reminder:

- Activities started
- Slow progress
- Communications key

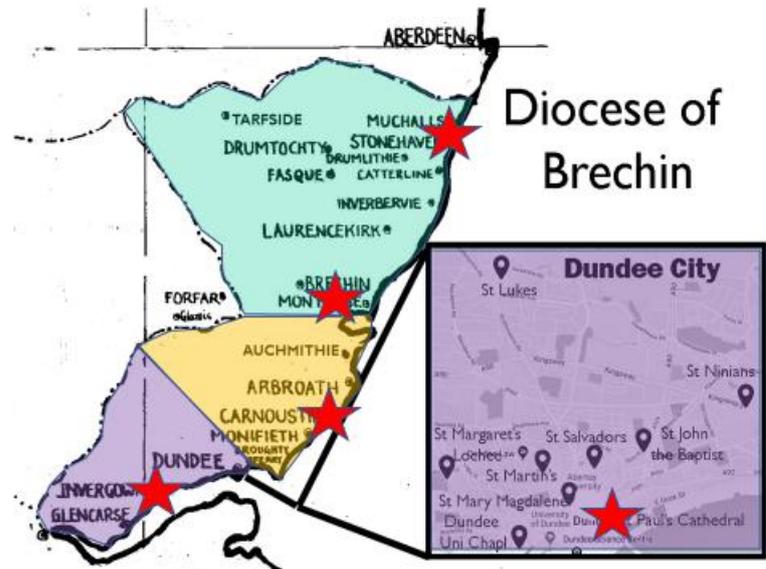


Session 1: Mission and Ministry

Transitions reminder:

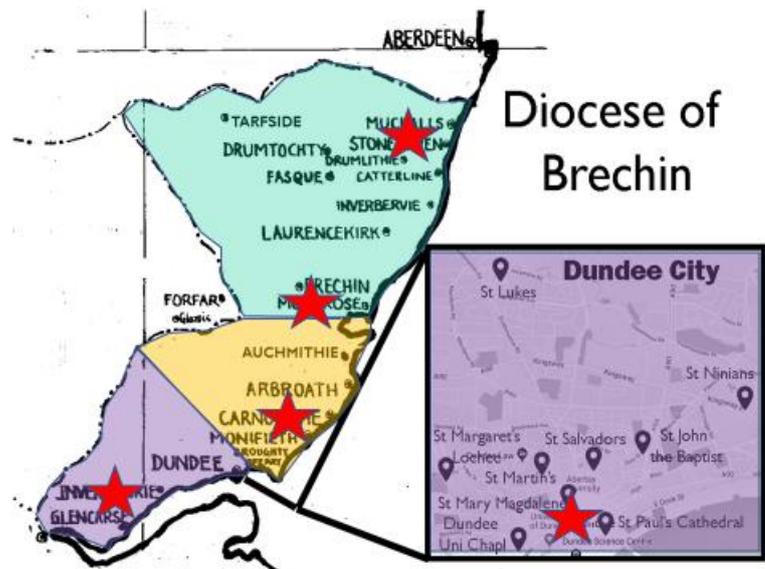
- Partnership between diocese & charges – can be financial but always supported
- Appoint a priest for a fixed term (up to three years) to:
 - Work as priest in charges
 - Make changes & identify future
- Special skills/training

Transitional ministry reports...



Transitional Ministry Finance:

Reserves required
2018/19: £0
2019/20: ~£20k
2020/21: ~£30k



Dr Jaap Jacobs, St Paul's Cathedral asked if there was a written agreement in place. Bishop Andrew confirmed that written agreement was in place and anything new will be brought in front of Synod for approval.

Environmental Issues & Climate Change

Bishop Andrew reported that the motions about to be presented stemmed from the Synod held in Swaziland in 2019. Swaziland is vulnerable to climate change and the topic is a theme for General Synod and for the Lambeth Conference 2020. Bishop Ellinah continues to work tirelessly on these issues and has requested that companion dioceses look at the motions and thereafter more widely within our church.

Session 1: Mission and Ministry

Environmental Issues – page 19

- Stewards of God’s Creation...
- Climate Crisis – responding as disciples
- Africa – vulnerable to climate change

Bishop Ellinah: motions for our Synod...

Session 1: Mission and Ministry

Environmental Issues – page 19

Motions from Diocese of Swaziland Synod

Motion: “That this Synod receive the Diocese of Swaziland synod motions on Climate change, plastics and season of creation”

Session 1: Mission and Ministry

Brechin Motions #1:

Motion: “That this Synod pass the actions in these motions, in forms appropriate for Scotland, to the Diocesan Council and the charges of the Diocese of Brechin.”

Session 1: Mission and Ministry

Brechin Motions #2:

Motion: “That this Synod pass the actions from the Diocese of Swaziland synod motions on Climate change, plastics and season of creation to the Provincial Standing Committee for inclusion in the business of the Scottish Episcopal Church General Synod 2020.”

Session 1: Mission and Ministry

Adapting the Swaziland Motions

Table discussion...

Bishop Andrew invited Synod to discuss these issues in smaller groups and address Synod when finished if they wished.

Points raised from the groups -

- Church level – reusable sanitary products
- Climate change – provincial or an environmental officer
- Eco friendly
- Sharing of resources and websites to share environmental ideas
- Member of vestries to be tasked with environmental issues/projects
- Have as standing agenda items for vestry meetings
- Integration into clusters – use of plastic bags
- Eco churches online for ideas

Very Rev Fay Lamont suggested that vestries look at the Methodist Church websites for ideas.

Bishop Andrew confirmed that Diocesan Council and officers would work on the motions and circulate within the Diocese.

1. Received – all agreed
2. Approved for Scotland – all agreed
3. Pass onto own secretaries – all agreed

Synod asked for their appreciation to be passed on to +Ellinah.

Session 1 Papers: Mission & Ministry

Session Two – Governance & Diocesan Constitution

Diocesan Reports Received

- Report from Diocesan Council – thanks were expressed to those who serve on Council.
- Report from Diocesan Protection of Vulnerable Groups Officer – Rev Denise Herbert thanked for her report and all her work.
- Report from Diocesan Buildings Committee – Very Rev Fay Lamont thanked for her report.
- Report from Diocesan Communication's Officer – Bishop Andrew thanked Karen Willey for her report and also Sharon and Canon Michael Turner for their work.

All reports received with no questions.

Bishop Andrew discussed with Synod how the Diocesan website will work in the future and who will be responsible for amendments/changes to the site.

Rev Dr Francis Bridger asked if the workshops discussed at previous events to assist charges with their websites and how to maintain them would be going ahead. Bishop Andrew confirmed that Karen Willey had sent out some offers with a poor response.

Bishop Andrew to discuss with Karen the possibility of these events going ahead.

Review and Revision of Diocesan Constitution

Bishop Andrew discussed the proposed changes to the current constitution and that a review had been done.

Session 2: Governance & Diocesan Constitution

Why change?

- Five years' operation (2015-20): time for review
- Called to be effective in mission and ministry
- Finance and governance enable discipleship
- Gospel better proclaimed if better led!

Session 2: Governance & Diocesan Constitution

Key areas of change proposed:

1. Charity Trusteeship – Council as trustees
2. Membership of Council changed – fewer ex officio and more elected representatives
3. DBC changes
4. Minor amendments/tidying up

1. Charity Trusteeship: reflects reality... (page 27)

Present

- Bishop, Dean, Chancellor & Registrar are trustees (charity & property)
- Council administer for the Synod.

Proposed

- Bishop, Dean, Chancellor & Registrar remain property trustees
- Council become the charity trustees

2. Membership of Council: more representative

(p. 27)

Present

- Bishop, Dean, four ex officio Diocesan Officers & DBC convener.
- 2 lay and 2 clergy elected as members
- 4 year terms

Proposed

- Bishop, Dean & 2 ex officio officers (Sec & Treasurer)
- 4 lay and 4 clergy elected as members
- 3 year terms

3. Diocesan Buildings Committee changes: (p. 28)

Present

- Dean, Secretary, seven members.
- 7 elected members
- 4 year terms
- Convener elected

Proposed

- Dean, Secretary, Archivist
- 6 elected members
- 3 year terms
- Silent on convener

Proposed changes –

1. Charity trustees – Bishop, Dean, Chancellor, Registrar remain property trustees and council become charity trustees.
2. Change to membership – Diocesan council – Bishop, Dean, 2 ex officio officers: Diocesan Secretary and Diocesan Treasurer, 4 lay representatives, 4 clergy representatives for a 3 year term.
3. Buildings Committee – Dean, Diocesan Secretary, Archivist (Ex officio) along with 6 elected for a 3 year term. The status of the Diocesan Archivist - a Bishop's appointment or election and support of the Diocesan Synod would be discussed at the next Synod.

Session 1 Papers: Mission & Ministry

Minor alternations

Motion

Motion: “That this Synod approve the amended Diocesan Constitution and direct the Diocesan Council to proceed to make the changes in governance, structures and trusteeship”

Proposed: Dr Jaap Jacobs

Seconded: Rev Clive Clapson

BREAK FOR LUNCH

Session Three – Elections & Finance

Dean – Very Rev Fay Lamont took the chair.

Diocesan Elections and Appointments – voted from revised Constitution

Diocesan Officials

Diocesan Secretary	Mr Michael Duncan	Proposed by Rev Canon Michael Turner Seconded by Mrs Judy Robinson Appointed by Synod
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Diocesan Treasurer	Mr Allan Duffus	Proposed by Mrs Fiona Scarfe Seconded by Mr Graham Stirling Appointed by Synod
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Diocesan Council

*The Bishop	Rt Rev Andrew Swift
*The Dean	Very Rev Fay Lamont
*Diocesan Secretary	Mr Michael Duncan
*The Treasurer	Mr Allan Duffus

Clergy Member (4) 3 year term

Elected 2019 – serves to 2022	Rev Canon Kenneth Gibson
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Change of role: new candidate nominated 2020-2023	Rev Canon Kerry Dixon Proposed: Rev Peter Mead Seconded: Rev Clive Clapson
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2020 – 2023	Rev Peter Mead Proposed: Rev Canon Kerry Dixon Seconded: Rev John Skinner
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2020 – 2023	Ven Canon Ian Young Proposed: Very Rev Fay Lamont Seconded: Rev Dr Francis Bridger
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Session 1 Papers: Mission & Ministry

Lay Member (4) 3 year term

(plus eligible for second 3 year term)

Elected 2019 – serves to 2022

Prof Peter Sharp

Elected 2019 – serves to 2022

Canon Pat Millar

2020 - 2023

Dr Suzie Schofield
Proposed: Mr Mike Duncan
Seconded: Dr Jaap Jacobs

2020 - 2023

Mrs Fiona Scarfe
Proposed: Rev Denise Scobie
Seconded: Mr Iain Turnbull

Members of Diocesan Buildings Committee

Serve whilst in post

Appointed by voting members of Synod

Ex officio officers –
Very Rev Fay Lamont
Mr Mike Duncan
Dr David Bertie (ex officio)
Mr Melvin Christie
Rev Clive Clapson (until June 2020)
Mr Peter Nelson
Dr Aileen Black
Dr Martine van Ittersum
Mr John Lansley

PVG Officer

Appointed Annually by Synod

Rev Denise Herbert
Proposed: Dr Aileen Black
Seconded: Dr Martine van Ittersum²

Provincial Elections and Appointments 2019 - Members of General Synod

Clerical Members of General Synod (4)

Four by Diocesan Formula

Two elected by Diocesan Synod

1. St Pauls Cathedral – Vacant
2. St Martins/St Margarets – Rev Dr Francis Bridger
3. Stonehaven/Catterline/Muchalls – Vacant
4. Brechin/Taraside – Rev John Skinner

Diocesan Elected:

Rev Peter Mead

Very Rev Fay Lamont

Laitry members of General Synod (6)

Four by Diocesan Formula

Two Elected by Diocesan Synod

1. St Mary Magdalene – Mrs Judy Robinson
2. St Ninian's/St Lukes – Mrs Vina Strachan
3. Montrose/Inverbervie – Mr Harold Jack
4. Monifieth/Carnoustie – Mrs Jean Fenwick

² It was subsequently realised that Dr. van Ittersum could not technically second this motion as she was not a voting member of Synod but Diocesan Council acting for Synod agreed that the motion could nonetheless stand.

Session 1 Papers: Mission & Ministry

Diocesan Elected:
Dr Jaap Jacobs
Mr Graeme Stirling

3 Alternate Clerical members of General Synod
Elected annually

3 nominations needed and preference order

1. Rev Roxanne Campbell
Proposed: Rev Dr Francis Bridger
Seconded: Rev Helen Bridger
2. Rev Canon Kerry Dixon
Proposed: Rev Peter Mead
Seconded: Rev Dr Francis Bridger
3. Rev Canon Michael Tuner
Proposed: Rev Peter Mead
Seconded: Rev Canon Kerry Dixon

3 Alternate Lay members of General Synod
Elected annually

3 nominations needed and preference order

1. Mr Graham Smillie
Proposed: Dr Susie Schofield
Voted by Synod re preference
2. Mr Alan Slater
Proposed: Dr Susie Schofield
Voted by Synod re preference
3. Dr Aileen Black
Proposed: Dr Jaap Jacobs
Voted by Synod re preference

**Clerical member – Faith & Order Board
(4 years)**

Vacant

**Lay Member for Faith & Order Board
(4 years)**

Dr Jaap Jacobs (2018 – 2022)

**General Synod Administration Board
(4 years)**

Member of Diocese Clergy or Lay

Professor Peter Sharp (2020 -2024)

Proposed: Mr Allan Duffus

Seconded: Canon Pat Millar

**General Synod Mission Board
(4 years)**

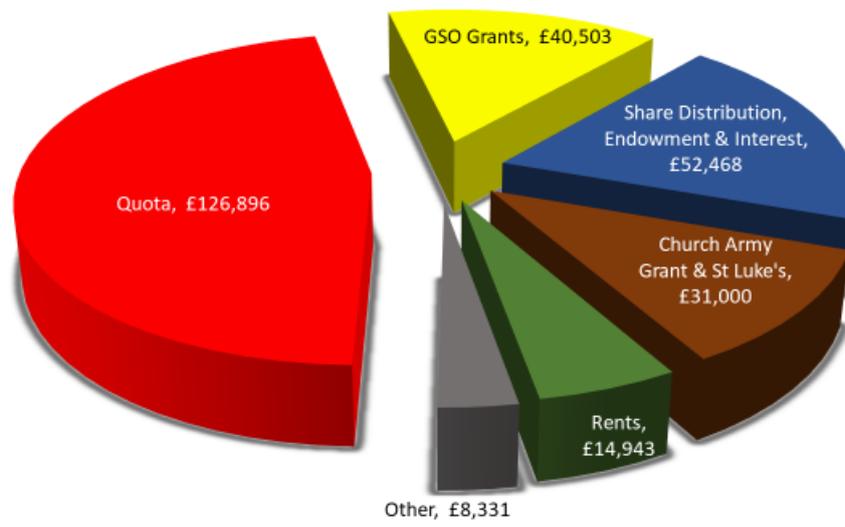
Member of Diocese Clergy or Lay

Rev Canon Kerry Dixon (2019 – 2023)

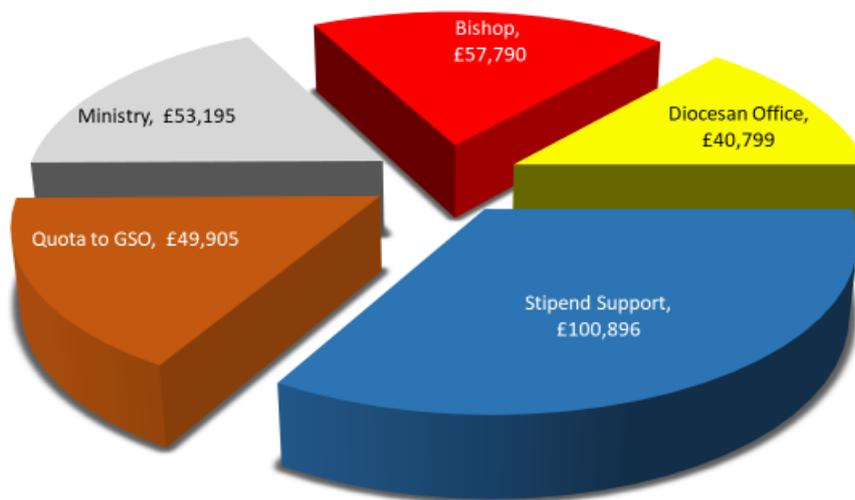
Finance

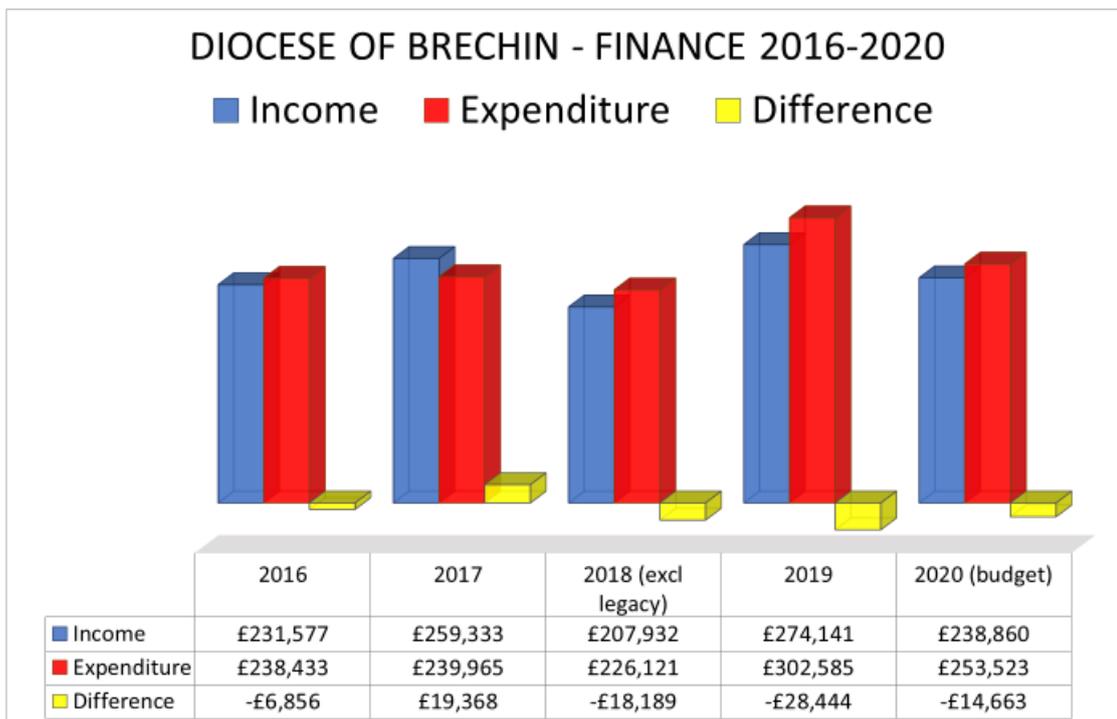
Mr Allan Duffus, Diocesan Treasurer addressed Synod and guided them through the presented Diocesan accounts and budget.

Diocese of Brechin - Income 2018-19

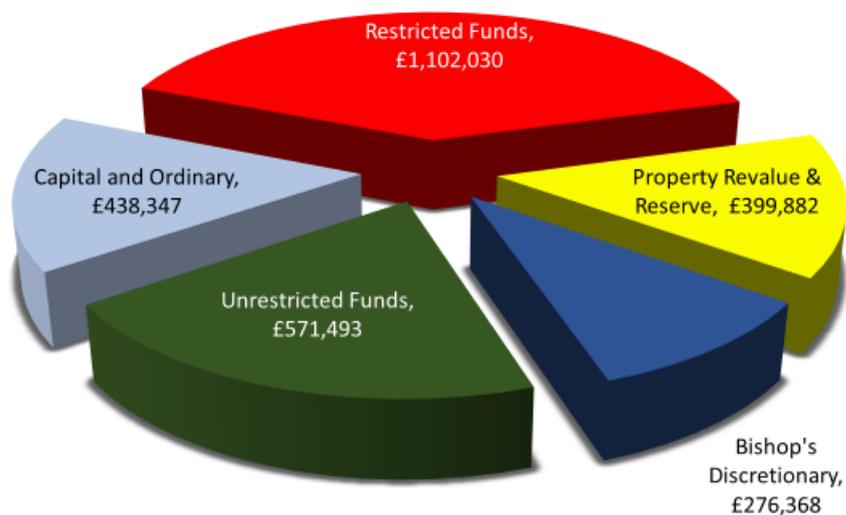


Diocese of Brechin - Outgoing 2018-19





**Diocese of Brechin
Funds as at 30 Nov 2019**



Deficit Reduction Progress

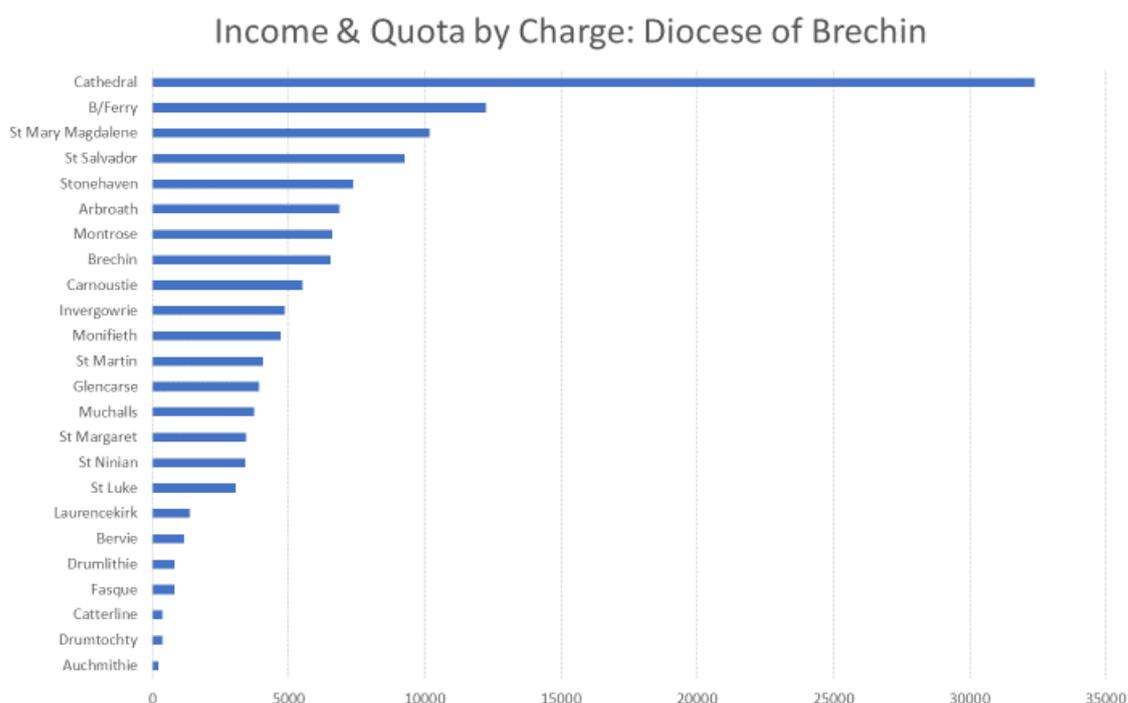
- Start of year: budget deficit of **£52,883**
- Actual (unrestricted) deficit: **£40,560**
 - A little less stipend support than budgeted
 - More investment income than budgeted
 - Extra income from e.g. All Churches Trust
 - St Luke's contribution to ministry

Deficit Reduction Planning

- Budget for next year: deficit of **£14,663**
 - Reduced stipend needed: Church Army
 - Lambeth costs already met in 2018-19
 - GSO Grant Increased by £4,114
 - Increase in quota assumed: £6,346 (5%)
 - And other cost controls possible...

Quota 2019-20

- Increase in quota requested: £6,346 (5%)
- From £126,896 to £133,242
- 3 year averaged income
- Cathedral bears largest increase
- Cost control at the centre
 - Aim to reduce level of future increases



Quota Comparison by Diocese

- Argyll: ~24%
- Glasgow: ~15%
- Brechin: ~15%
- Moray: ~ 14%
- St Andrews: ~12%
- Aberdeen: ~11%
- Edinburgh: ~8%

Dr Martine van Ittersum asked what is to happen to the Catterline loan.
Bishop Andrew confirmed that it would be paid back but it has not been addressed yet.

Rev Peter Mead asked questions re Church Army. Bishop Andrew replied.

Motion

Motion: "That this Synod approve the budget and quota for financial year
2019 – 2020 as presented"

Proposed: Mr Graeme Stirling

Seconded: Rev Roxanne Campbell

Synod agreed with 1 abstention

AOCB

Dr Jaap Jacobs gave Synod an update on the Canon 54 (Of Offences & Trials – Clergy Discipline) Review Board. The review group held 15 meetings before the interim report was produced. Discussions were still on going and it was hoped a proposal would go to F&O board in 2021 with discussion at Diocesan Synods in 2022.

The Rev Francis Bridger amplified Dr Jacob's remarks. The issues raised with regards to Canon 54 related to other canons and it is crucial to get it right. Legal advice in relation to employment law is being sought.

Rev Dr Francis Bridger addressed Synod regarding the open day at St Mary's, Broughty Ferry Saturday 14th March 2020. All invited.

Vote of thanks to Mr Gregor Mitchell, Very Rev Jeremy Auld, Mr Stuart Budden, Rev Clive Clapson, Rev Ashley Cummins, Rev David Shepherd and Mrs Sharon Loudon.

A presentation to Sharon was made on behalf of the Diocese.

Session 1 Papers: Mission & Ministry

The next Synod is scheduled for 6th March 2021.

The Acts of Synod were formally confirmed by the Bishop who then gave The Blessing followed by the Dismissal by the Rev Roxanne Campbell.

Diocesan Statistics

DIOCESE OF BRECHIN - DIOCESAN SYNOD - 6 March 2021												
STATISTICS (Returns relating to gender)												
Name of Church	Persons of all ages belonging to congregation			Persons on Communicants' Roll			Communicants on Sunday next before Advent			Attendance on Sunday next before Advent		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total
Dundee Cathedral Church of St. Paul	81	114	195	63	90	153	22	31	53	23	33	56
Arbroath St. Mary the Virgin	33	48	81	30	42	72	8	13	21	8	13	21
Auchmithie St. Peter	5	7	12	1	6	7	0	0	0	0	0	0
Brechin St. Andrew	30	58	88	27	54	81	6	26	32	6	26	32
Broughty Ferry St. Mary	31	36	87	20	36	56	12	15	27	12	15	27
Carnoustie The Holy Rood	30	63	93	19	48	67	8	13	21	9	18	27
Catterline *Combined with Stonehaven St. Philips												
Drumlithie St. John the Baptist	4	7	11	3	3	6	0	0	0	0	0	0
Drumtochty St. Palladius	10	12	22	5	5	10	0	0	0	0	0	0
Dundee St. Luke	30	24	54	25	22	47	10	8	18	10	8	18
Dundee St. Margaret	13	30	43	6	18	24	1	8	9	2	8	10
Dundee St. Martin	12	37	49	11	30	41	2	8	10	2	8	10
Dundee St. Mary Magdalene	79	162	241	40	84	124	13	21	34	14	21	35
Dundee St. Ninian	39	82	121	23	49	72	6	23	29	7	23	30
Dundee St. Salvador	23	24	47	21	24	45	8	4	12	9	6	15
Dundee University of Dundee	0	0	0	0	0	0	0	0	0	0	0	0
Fasque St. Andrew	10	16	26	6	11	17	0	0	0	0	0	0
Glencarse All Saints	60	61	121	45	56	101	21	29	50	21	29	50
Inverbervie St. David of Scotland	27	30	57	14	19	33	6	4	10	7	5	12
Invergowrie All Souls	27	30	57	14	19	33	6	4	10	7	5	12
Laurencekirk St. Laurence	21	42	63	9	22	31	3	5	8	3	5	8
Monifieth Holy Trinity	34	27	61	30	23	53	10	8	18	10	8	18
Montrose St. Mary and St. Peter	21	38	59	19	31	50	10	13	23	11	13	24
Muchalls St. Ternan	4	5	9	15	25	40	7	11	18	7	11	18
Stonehaven St. James	57	71	128	34	45	79	11	13	24	11	13	24
Tarfside St. Drostan	4	7	11	4	5	9	0	0	0	0	0	0

Session 1 Papers: Mission & Ministry

SCOTTISH EPISCOPAL CHURCH, DIOCESE OF BRECHIN															
SUMMARY OF STATISTICAL RETURNS FOR THE YEAR ENDED EVE OF ADVENT 2020															
Charge with name of church	Clergy	Persons of all ages belonging to congregation	Persons on Communicant's Roll	Persons baptised (under 6 years)	Persons baptised (over 6 years)	Children admitted to Communion	Persons Confirmed	Marriages Solemnised	Burials or Cremations	Celebrations (public & private)	Communicants at Eastertide	Communicants on Sunday next before Advent	Total Attendance on Sunday next before Advent	Total Communion made throughout the year	Total Communion from the Reserved Sacrament
Cathedral Church of St Paul	Rev David Gordon	195	153	1	0	0	0	3	4	73	N/A	53	56	2839	3
St Mary the Virgin, Arbroath	Rev Peter Mead	81	72	0	0	0	0	1	9	73	N/A	21	21	1092	1
St Peter, Auchmithie	Rev Peter Mead	12	7	0	0	0	0	0	0	14	N/A	7	7	88	0
St Andrew, Brechin	Rev John Skinner	88	81	1	0	0	0	1	4	38	N/A	32	32	700	16
St Mary, Broughty Ferry	Rev Dr Francis Bridger	87	56	0	0	0	0	0	1	95	N/A	27	27	829	43
The Holy Rood, Carnoustie	Vacant	93	67	0	0	0	0	0	2	35	N/A	21	27	586	3
St Phillips, Catterline	(Figures with St James)										N/A				
St John the Baptist, Drumlithie	Rev Canon Michael Turner	11	6	0	0	0	0	0	0	0	N/A	0	0	0	0
St Palladius, Drumtochty	Rev Canon Michael Turner	22	10	0	0	0	0	0	0	0	N/A	0	0	0	0
St Luke, Dundee	Rev Canon Kerry Dixon	54	47	0	0	0	0	0	1	28	N/A	18	18	229	32
St Margaret, Dundee	Very Rev Fay Lamont	42	23	0	0	0	0	0	5	22	N/A	9	10	309	0
St Margaret's Home, Dundee															
*Figures incorporated in St Paul's Cathedral		0	0	0	0	0	0	0	0	0	N/A	0	0	0	0
St Martin, Dundee	Rev Dr Francis Bridger	49	41	2	0	0	0	0	8	68	N/A	10	10	560	57
St Mary Magdalene, Dundee	Rev Canon Kenneth Gibson	241	124	0	0	0	0	0	14	135	N/A	34	35	1701	32
St Ninian, Dundee	Very Rev Fay Lamont	121	72	2	1	3	0	0	21	37	N/A	29	30	930	4
St Salvador, Dundee	Vacant	47	45	0	0	0	0	1	2	93	N/A	12	15	789	9
University of Dundee, Dundee	Rev Professor Annalu Waller	0	0	0	0	0	0	0	0	0	N/A	0	0	0	0
St Andrew, Fasque	Rev Canon Michael Turner	26	17	0	0	0	0	1	0	1	N/A	13	13	13	0
All Saints, Glencarse	Ven Canon Dr Ian Young:W	121	101	1	0	0	0	0	2	26	N/A	50	50	708	24
St David of Scotland, Inverbervie	Rev John Skinner	7	11	0	0	0	0	0	0	28	N/A	7	7	223	0
All Souls, Invergowrie	Rev David Gordon	57	33	1	0	0	0	0	1	44	N/A	10	12	352	0
St Laurence, Laurencekirk	Rev Canon Michael Turner	63	31	0	0	0	0	0	0	40	N/A	8	8	275	3
Holy Trinity, Monifieth	Vacant	61	53	0	0	0	0	0	2	40	N/A	18	18	644	33
St Mary and St Peter, Montrose	Rev John Skinner	59	50	1	0	0	0	0	2	59	N/A	23	24	733	6
St Terman, Muchalls	Vacancy	9	40	0	0	0	0	0	1	32	N/A	18	18	457	10
St James, Stonehaven & St Philip's, Catterline	Vacancy	128	79	1	0	0	0	0	3	1	N/A	24	24	228	604
St Drostan, Tarfside	Rev Jane Nelson	11	9	0	0	0	0	0	0	1	N/A	2	2	2	0
	2020 Totals	1685	1228	10	1	3	0	7	82	983	0	446	464	14287	880
	2019 Totals	1818	1224	40	4	9	4	14	76	3398	1279	589	638	30831	2309
	Increase/(decrease)	-133	4	-30	-3	-6	-4	-7	6	-2,415	-1,279	-143	-174	-16,544	-1,429

Session 1 Papers: Mission & Ministry

Diocesan Mission & Ministry Report – 2019-20

The Diocese continued to work to meet its objectives in providing support to mission and ministry through its Charges across the region. God is working in many areas in Brechin Diocese and our churches are finding many ways to join in with this work.

The change to the Diocesan Synod constitution in March 2020 removed the formal definition of 'Mission Officer' and 'Ministry Officer' and, in the course of the year, the Cathedral Chapter met and agreed to collectively work in oversight of Mission and Ministry, supporting the bishop in this role. The former Mission Officer and Ministry Officers are both members of Cathedral Chapter, giving continuity as well as a forum for collegiate working. Chapter has met twice and started to review the diocesan strategy and explore possible ministry support/review approaches.

The Cathedral Chapter is defined in the statutes of the cathedral, and at the year-end is:

Bishop:	The Rt Rev Andrew Swift
Provost:	<i>Vacancy</i>
Dean:	The Very Rev Fay Lamont
Synod Clerk:	The Rev Canon Kenneth Gibson
Canons appointed by bishop:	The Rev Canon Kerry Dixon
	<i>Vacancy</i>

The role of the Chapter will develop further with the appointment, hopefully, of a new Provost in 2021. The additional Canon can also be appointed in due course from amongst diocesan clergy. Honorary canons are not members of chapter.

The bishop writes: "It is my belief that the Mission and Ministry of the diocese are closely related, as the ministry of our churches and their ordained and lay leaders are the principal mechanism for delivering mission. The mission initiatives carried out by many of our churches is rooted in outward facing ministry, and the diocesan strategy is designed to encourage churches to work together, to feel confident and to find new and life-giving ways to gather and proclaim the gospel of Jesus Christ in Scotland in the 21st century."

An overview of the working of the Diocesan Strategy and associated mission/ministry in 2019-2020 is:

Clusters: initial gatherings in clusters had taken place by the end of 2019 and further training and networking (e.g. treasurers in the 'Northern Cluster') had been started. A launch service for the 'Coastal' Cluster took place in December 2019. The lockdown in March 2020 prevented any more 'in-person' activities being planned in the period, but communication links have been started and some 'cluster news' was gathered for diocesan bulletins in the lockdown. Improved communication around the diocese/clusters has been maintained by a weekly news bulletin, produced by the diocese since the start of April 2020. Progress on clusters was not as rapid as hoped, even before the lockdown, as diocesan capacity to plan, initiate and deliver activities was limited.

Within the clusters, various charges achieved mission and outreach activities during the pandemic period. Online worship and gatherings have become commonplace using platforms like Facebook and Zoom. Clergy and Lay leaders have rapidly developed the skills for this work. Outreach and support work became a focus for St Luke's Dundee with a food and clothes bank providing vital support for many in Dundee during the pandemic. St Ninian's Dundee worked ecumenically to help provide food and pastoral support to many in the east end of Dundee.

Transitions (and other support to Mission & Ministry): Five charges or groups of charges have been classified as 'transitional ministry' posts, with the recruitment process for new clergy including some of the principles of intentional management of change and guiding the charges in mission and ministry. The objective of transitional ministry is to allow charges to confidently develop with sustainable patterns of

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ministry. This pattern may be 'conventional' pastoral and liturgical church life, or new forms or 'Fresh Expressions' of church. The transition is about helping to lead churches through change, not what that change will be.

The specific transitional ministry posts are included in the list of diocesan support below.

Recruitment and ministry support have therefore been a major feature of diocesan support this year. The work of recruiting new clergy and providing liturgical and pastoral cover for vacant charges has continued, even with lockdown and the restrictions on worship and community life under the pandemic. The diocese has also continued to provide financial support for several charges.

A summary of diocesan ministry support (including transitional projects) this year is:

Transitional Ministries:

- Appointment of and financial support for a 'transitional priest' for All Souls' Invergowrie – shared as an interim ministry at the Cathedral in Dundee during their vacancy – started March 2020;
- Appointment of a full time Interim Rector for St Mary Magdalene, Dundee in June 2020;
- Developing the vacancy for a 'transitional priest' for Carnoustie & Monifieth – with the concept agreed between vestries and advertising taking place in 2020. This post will be financially supported by the diocese;
- Developing the vacancy for a 'transitional priest' for Stonehaven & Muchalls – supported by 'Place for Hope' and currently being defined for advertising in 2021. This will post be financially supported by the diocese;
- Supervision and pastoral support for the 'Transitional Priest' continuing to develop the new linked Charge between Brechin, Montrose and Inverbervie.

Recruitment & vacancies:

- Assisting vestry with the vacancy for a Provost for the Cathedral in Dundee – in progress with advertising and shortlisting in 2020;
- Licensing of a locum priest for St Salvador's Dundee during their vacancy – started September 2020;
- Supporting the vacancy for a priest for St Salvador's, Dundee – in an early stage of defining the post;

Financial support for ministry:

- Financial support and oversight for St Luke's Dundee/the Dundee Centre of Mission, a partnership between the Diocese and Church Army, providing social action and exploring/promoting new forms of church/fresh expressions;
- Financial support for ongoing ministry in St Ninian's Dundee;
- Financial support for ongoing ministry in St Mary's Arbroath and St Peter's Auchmithie;

Financial support for ministry is shared between Provincial Ministry and Mission Support Grants (MMSG), an element of regular diocesan income. For 'Transitional Ministries' financial support (where needed) is provided from the mission and ministry designated 'Mobus Fund'.

The pandemic has affected the mission and ministry of all the charges of the diocese as well as the specific projects, vacancies and ministries above. Wherever possible virtual meetings and processes have been used to keep church communities connected, vacancy processes proceeding and, in two cases, new ministries started during the lockdown/pandemic restrictions.

Support to Clergy & Lay Leaders: The third strand of the diocesan strategy is to focus on supporting the ministers of the diocese in their mission and ministry. To remain spiritually and physically healthy is vital for Christian leadership. This has also been complicated by the pandemic as large gatherings and social occasions have not been possible, but a great deal of hard work and creativity on the part of clergy and lay leaders has led to some significant activities this year.

In September, two ordinations took place, with in-person attendance limited by pandemic worship restrictions. The services were also livestreamed.

- The Rev Roxanne Campbell was ordained priest at St Ninian's Dundee and is continuing to serve her title, now based in St Mary Magdalene Dundee.

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- The Rev Gary Clink was ordained deacon at the Cathedral in Dundee and started to serve his title at St Mary's Arbroath and St Peter's Auchmithie.

A clergy and lay reader conference/retreat was held in early March 2020 at St Mary's Monastery Kinnoull (just before lockdown) and, after a hiatus in initial lockdown, online training has been delivered through the year by 'Place for Hope', a charity that is piloting a training and support relationship with Brechin Diocese. Invitations were also received to participate in online clergy training and a retreat with our companionship Diocese of Iowa in the US. Various online 'drop-in' sessions have been held to try and keep clergy and laity connected in the diocese. The bishop/PA have delivered a weekly bulletin of news, updates on pandemic restrictions and other resources since early April 2020.

Plans for the Future

The top mission and ministry priority this coming year will be working to support congregations as the pandemic restrictions are, hopefully, eased and they assess their ability to engage with their communities. All charges have been adversely affected by the pandemic with much work to remain connected with members and many seeing a not insignificant drop in their income in the past year. Some charges sense they have lost contact with members but some others report new people joining the church community in-person and online.

The diocese will continue to pursue the three strands of the diocesan strategy:

Clusters: Having lost momentum before and during lockdown, once restrictions have eased celebration gathering/worship will be held in the clusters. Stock taking of the post-pandemic church can also be done at cluster level, with diocesan facilitated workshops. Communication to and from the clusters will also be prioritised, to help in sharing news, events and ideas for mission and ministry. The effectiveness of clusters group work over e.g. whole diocesan activities will be reviewed as the year progresses;

Transitional Ministries: Complete recruitment of the transitional minister already approved for diocesan support. Review and support of the transitional ministries already in progress to ensure that best practice is being followed and that vestries and congregations are engaged with and committed to the principles. Bespoke SEC training for transitional ministers has been developed and will take place this coming year and appropriate Brechin priests will be encouraged to attend;

Support to Clergy & Lay Leaders: The pandemic has been an intense time for all the ordained leaders in the diocese. Diocesan focus on their wellbeing, recreation/time off and ongoing pastoral support. Roll out by Chapter of a supportive clergy ministry review process. Support for the several candidates for ordained and lay ministry as they proceed through the Provincial process. Ensure that the clergy conference retreat takes place (in-person or online) and that the ongoing programme of training for all ordained and lay leaders continues. Work (postponed from lockdown) on other licensed lay ministries will be developed this year, to determine how much consistency is appropriate across charges and the best routes for providing training and support. That training and support will be developed and launched.

The SEC is promoting a 'Season of Pilgrimage' starting, when possible, in 2021 and extending on into 2022 and beyond. The diocese will aim to host some local (maybe 'cluster') local pilgrimages as well as promoting national and overseas pilgrimages currently in the planning stage. There are also planned activities in discipleship being promoted by the province: we will promote and encourage participation in all those initiatives.

The pandemic has greatly affected church life but in many ways our mission and ministry priorities are unchanged as we look forward to the next few years of ministry, connecting and growing as Christian disciples and developing the lives of our church communities.

+Andrew

Bishop of Brechin

Session 1 Papers: Mission & Ministry

Companion Links Officer. Report to Diocesan Synod, March 2021

During the 12 months since the 2020 Diocesan Synod, our commitment to and involvement with our Companion Dioceses in Iowa and eSwatini have continued through remote and virtual contact. Because our support networks and working relationships are so well established, there has been no real difficulty in maintaining working relationships and, while it has been disappointing to postpone visits, we have established new, online ways of working together.

Despite all the privations of daily life in the Diocese of Swaziland, most people have mobile phones, enabling regular and useful exchanges to continue via various online platforms using messaging, audio and video contact.

It has been reassuring to continue to share news of events, needs and requests among the three Companion Dioceses.

Maintaining and Strengthening Companion Links during COVID.

The third Companionship Pilgrimage for young adults planned to be hosted in Iowa in summer 2020 was postponed because of COVID and travel restrictions. We hope it will be rearranged when circumstances allow.

Contacts remained regular and restrictions encouraged new online connections. Several Zoom and live streamed events provided opportunities to share in discussion and worship during 2020. These included : -

May. - Iowa's Companion Clergy Conference. Bishop Ellinah addressed Conference.

June. - Brechin's Vigil for Racial Justice - St Paul's Cathedral, Dundee. Bishop Alan and Donna Scarfe addressed the participants.

October. - Brechin's annual Bishop Forbes Evensong. Bishop Alan gave the address. Rev Kathleen Milligan read.

Bishop Andrew recorded greetings for the Iowa Convention.

December. - Iowa's Clergy Advent Retreat. Brechin representatives shared in some online sessions.

The Bishops have continued to connect collegially every couple of months.

Green Anglicans' Network.

During 2020, in an effort to be more actively engaged as a Lay Canon of the Diocese of Swaziland and with Bishop Ellinah's encouragement, I undertook a Green Anglicans' lecture study course, learning about 'ecothology' in Scripture, its application to liturgy and the impact of climate change on Africa.

This was offered online by Zoom from Johannesburg and the group included clergy and lay participants from 6 countries in Southern Africa - and me.

The delivery was a mix of lectures and workshops, along with written assignments. It was as interactive as Zoom allows and was an interesting and valuable experience. It has enabled me to become more actively involved in Green Anglicans' networks in Southern Africa.

Key Projects in eSwatini.

Various key projects in which we are involved, in partnership with the Diocese of Swaziland, have continued; some to flourish and others to struggle to survive. The pandemic has affected some more than others.

Session 1 Papers: Mission & Ministry

1. Establishing the infrastructure for the Forest Bees project was completed - selected areas of the wattle forest were cleared of invasive trees and plants, and the forest floor was prepared for installation of hives. Changes in seasonal patterns of rainfall meant that installation of the hives was delayed. Out of the 20 hives purchased, 10 have been installed - as a pilot and also to test against theft.

A visit at the beginning of February brought the reassuring news that all 10 hives are in good order and colonies are already establishing in 2. Once the current lockdown is lifted, an on-site inspection will be made and the remaining 10 hives installed.

The issue of further funding for this project has been raised with me - to pay for labour to protect the project as the remaining 10 colonies are set up and to prune vegetation in the surrounding areas. This will have to be considered against the urgent need for support for food provision at NCPs. Bishop Ellinah had said she wanted this project to be part of her legacy.

2. The food programmes at the Neighbourhood Care Points (NCPs) remain a priority for our funding support. This crucial, country-wide project has been seriously affected by the pandemic.

World food costs continue to rise because of shortages and local harvests have been unreliable. The numbers of young pre-school and 'out of school' children continue to increase in many rural areas and school closures during lockdown have deprived many hundreds of children of their daily school lunches - for most the only assured meal of the day. Hundreds of these additional children have been arriving at the NCPs every day hungry and looking for food.

The volunteer Caregivers have been stressed and anxious trying to feed so many extra children when their food supplies are meagre and precarious.

We responded to this crisis by contacting Companions in Iowa. Additional, emergency response funding was sent immediately from both dioceses, which relieved some of the pressure on the Diocesan team in Swaziland.

3. Vegetable gardens have struggled because of weather and a lack of committed community volunteers to ensure regular and proper care and maintenance of planted crops.

The vegetable gardens' project has been most successful in those rural communities where a parish priest has overseen the project and where a specified group of community members has been elected to take charge of essential gardening work. There is general recognition of the value and importance of the gardens in providing extra nutrition for the children and other members of these small parish communities.

A detailed review and revision of this project was planned for 2021 - it was hoped that this would be undertaken as part of a working visit to eSwatini, but that is now unlikely to be possible in the coming year. In due course, I will discuss with the Diocesan team in eSwatini the best options for continuation of and support for this project.

4. Home Based Care Teams (HBC) have been challenged by rising numbers of very sick people, who struggle to cope at home with little or no medical support.

We continue to support the work of these dedicated HBC volunteers with funding for essential medical and personal care supplies and food parcels.

The HBC teams travel many miles, often walking when no transport is available, to visit those who are sick and to provide a basic version of 'hospice at home'. They also set up roadside clinics from the back of a truck in the most remote rural areas. Advice and basic medications are offered to sick people of all ages in these scattered communities, where severe malnutrition, active TB, malaria and HIV/AIDS are common.

5. We continue to support a group of women - the Ezulwini Women's Craft Group with small donations. The lives of these strong and resilient women have all been affected by HIV/AIDS: some have been widowed, some abandoned by husbands and families, many are grandmothers raising grandchildren unaided and they all strive to provide for themselves and their dependents by using their talents and energies to make goods to sell. They work as a more organised co-operative now and share or invest any money they make. There are many skills and talents within the group and they are inspirational in terms of their faith, perseverance and strength. We have supported them in various small ways for the past 13 years and their appreciation is humbling. As much as the financials help, they appreciate the fact that people care about them and respect what they are striving to achieve.

Session 1 Papers: Mission & Ministry Fund Raising for the Diocese of Swaziland.

Our fundraising efforts for the Diocese of Swaziland continue and every donation received is greatly appreciated and put to good use.

In the past year, fund raising events have stalled and we have relied more on raising funds through grant applications, donations from seasonal church appeals and personal donations.

Our diocese is always generous.

Funds raised for the Diocese of Swaziland since the annual Diocesan Synod on 7th March 2020 are detailed below.

1. Income from Holy Trinity Church, Monifieth — Total £1,820.

Holy Trinity raises funds on a regular basis through its Starfish Projects scheme. This scheme has operated for the past 13 years and the money is used to support young people in their education - in school, college and most recently university. Individual sponsorship support is always arranged in collaboration with the Diocesan Office in Mbabane and with the approval and support of the Companion Bishops.

2. Other Income - Total £8,686. Made up as follows:-

i). Two personal donations - both anonymous - £100 and £50.

ii). Bishop's Lent Appeal - £3,000.

Lent Appeal donations from charges - £2,010.33

Donation from Bishop's Discretionary Fund - £989.67.

This was to support the establishment of the Apiary/Forest Bees project.

iii). Donation from St Mary & St Peter to support NCP food programmes - £200.

iv). SECMA Grant - £1,500.

SECMA is a regular and generous supporter of our shared Companion work in eSwatini.

The SECMA grant is awarded for food programmes at NCPs, for HBC teams and always includes a small grant for the Ezulwini Women's Craft Group.

v). Grant from the Global Partnership Committee - £2,000.

This was awarded for the first time in 2020 to support our on-going project work.

vi). Donation from Companion Bishops for Bishop Ellinah (to assist with medical costs) - £1,836.

Combined total income - £10,506

Present bank balance - £1,300.

We would not normally hold onto this amount in our Companion Links Account.

With Bishop Ellinah's death, the retirement of the manager of the Social Development Office and the long term ill health of the Diocesan Treasurer, our secure route for sending and reviewing funds has gone. A new arrangement will be put in place and remaining funds will be sent as soon as possible.

I am as ever indebted to Keith Florence, Treasurer at Holy Trinity for his dedication and commitment to our Companionship work and for his expert administration of all funds, donations and bank transfers.

Session 1 Papers: Mission & Ministry

In Conclusion:

Continuing to support key projects in the Diocese of Swaziland over so many years is challenging - particularly when donations from charges continue to decline and there are so many calls on available funds. People in our diocese always respond generously to specific calls for assistance and I am most grateful for that on-going commitment and support.

My thanks and gratitude to all who continue to support our Companion Links' work. Every donation received is welcomed, appreciated and well used. Our Companion Links are active, real and purposeful and it is encouraging to be reassured that our people here in Brechin believe in what we are trying to do alongside our Companion Dioceses.

Please do continue to remember the urgent need for help for our Companion Diocese of Swaziland when arranging seasonal appeals and when other funds are available. The pandemic continues to bring awful suffering to people already struggling with the long term effects of extreme poverty, malnutrition and chronic ill health.

I want also to express my sadness at the death of Bishop Ellinah. Proper tribute will be paid to her during this Synod, but having attended her Consecration in All Saints Cathedral in 2005 and worked ever more closely with her since 2004, I wish to pay my respect for the amazing contribution she has made - as a highly regarded and admired Bishop in the church of Southern Africa and worldwide, as a respected leader on environmental issues - particularly in relation to Care for Creation, the Green Anglican movement's response to the impact of climate change in Africa and for her tireless work to promote social justice, especially for women and girls. We became good friends over the years and I will miss her friendship and her wisdom, but, like so many, I am grateful for her life and for the living legacy she leaves us.

Please hold our three Companion Dioceses in your thoughts and prayers as we look ahead in uncertain times to the changes, challenges and opportunities we may meet in 2021. In Bishop Ellinah's charge at her 2019 Diocesan Synod, attended by Bishop Andrew and me, she challenged us all to 'Walk the Extra Mile'. We need to do that as we look beyond COVID to the way ahead for our three Companion Dioceses.

Pat

Canon Patricia A Millar
Companion Links Officer.
patriciamillar2509@gmail.com

Diocesan Young People's Report for 2019-2020

In this year we did not have a specific Diocesan Youth Officer although some preliminary discussions had taken place about a group of young adults to act in the promotion and co-ordination role within the Diocese. The pandemic has complicated further meetings and discussions. This coming year we may explore the possibility of developing a diocesan post to work with youth: the provincial youth officer is providing guidance on what may be possible.

Brechin had a change of representation on the Provincial Youth Committee, with Thalia Chappell standing down as the over 18 representative for Brechin Diocese and Mia Shanks taking over this role. Thalia goes with the thanks of the diocese as her studies continue in Glasgow. Mia come to the diocese to start a medical degree at Dundee University so will be with us in Brechin for the next few years. More work is required for younger representation on the PYC as many of our former under-18 youth have now grown up and moved on to university or college.

It was hoped to have the third and final leg of the Iowa-Brechin-Swaziland youth pilgrimage in August 2020, but this sadly had to be postponed due to travel restrictions in the pandemic. The pilgrimage may now take place in 2022 but this requires discussion with the bishops who will be newly elected in both Iowa and Swaziland as Bishop Alan retires and Bishop Ellinah, who was due to retire this year, tragically died of Covid this year. For future planning for the pilgrimage, young people from all three companion dioceses have met in Swaziland (now Eswatini), Brechin Diocese and the third leg is planned to take place in Iowa. The delegates for this pilgrimage need to be over 18 and can be in their early 30s (the definition of 'youth' for Eswatini youth work. Several potential delegates expressed an interest in attending in 2020: we will be back in touch with you once plans have been made.

We are also well aware that many churches have children's and youth activities and that there are many connections with youth groups, schools and other organisations that work with children and young people. This year we hope to share news and guidance on some of this work to encourage and inspire other charges in clusters/the diocese to try and test possible projects. This is an area where a significant focus on support and encouragement is urgently needed.

+Andrew
Bishop of Brechin

Session 1 Papers: Mission & Ministry

Diocesan Communication Report

Diocesan Synod March 2021

Brechin Bulletins and Grapevine

As lockdown came into effect the Brechin Bulletin was brought back to keep communication running within the diocese. This has turned into a weekly update on a variety of topics including interpreting government restrictions, reporting on upcoming events, where to find available resources, and keeping a spotlight on the churches in the diocese.

Rev Michael Turner produced the Grapevine throughout the year and dropped them off at the charges when possible. Online versions are available through the website.

Clusters

Due to government restrictions planned cluster events were postponed. The cluster contacts, David Fleming, Rev Gary Clink and Rev Roxanne Campbell have been active during lockdown keeping in touch with their respective clusters and assisting the Diocesan Centre by gathering news and events for the bulletin.

Diocesan Zooms

Diocesan Zoom events quickly became an important part of the diocesan communication strategy as we tried to keep the diocese connected. These included the installation of Rev Canon Kenneth Gibson to St. Mary Magdalene Dundee, the annual Forbes Evensong and the Maundy Thursday renewal of ministerial vows. Diocesan 'drop ins' have also been hosted by Bishop Andrew to help charges navigate the coronavirus restrictions.

Future Planning - Website update

It has been approved by Diocesan Council on 4th February that the diocesan website be updated. The new format will follow the same look and feel as the SEC website with the web address changed to www.brechin.anglican.org. This will bring it in line with the other diocese in the SEC. Paul Reilly our IT Support from PR Systems has agreed to set up the site on the new domain and change the format to the SEC template.

Elliott Scarfe

Bishop's Personal Assistant

Session 2 Papers: Governance and Finance

Diocesan Council Report for 2019-2020

The Constitution of the Diocese of Brechin states that “the Diocesan Council shall administer the strategic direction and life of the diocese on behalf of Diocesan Synod in all matters of mission and ministry, finance and property, and such matters sent to the diocese by the General Synod.” The current constitution (approved on 7th March 2020 at Synod) makes the members of Diocesan Council the charity trustees for the diocese.

The membership of the Council in the period 1st December 2019 – 30th November 2020 was:

- Rt Rev Andrew Swift – Bishop (ex officio)
- Very Rev Fay Lamont – Dean (ex officio)
- Mr Allan Duffus – Diocesan Treasurer (ex officio)
- Mr Mike Duncan – Diocesan Secretary (ex officio)
- Rev Canon Kerry Dixon – Mission Officer (ex officio) to 7th March 2020, elected clergy representative after that date
- Rev Canon Kenneth Gibson – elected clergy representative
- Rev Peter Mead – elected clergy representative from 7th March 2020
- Ven Canon Ian Young MBE – elected clergy representative from 7th March 2020
- Mrs Patricia Millar – elected lay representative
- Mrs Fiona Scarfe – elected lay representative from 7th March 2020
- Dr Susie Schofield – elected lay representative from 7th March 2020
- Prof. Peter Sharp OBE – elected lay representative

In addition, Very Rev Jeremy Auld was a clergy elected representative to 5th Jan 2020, ending as he moved to the Church of England.

The Diocesan Council became the charity trustees of the diocese on the 7th March 2020 when Diocesan Synod adopted a revised constitution.

In the past year the Diocesan Council managed diocesan internal affairs, including oversight of diocesan properties, administration of grants and provincial communications, supporting the ministry of the bishop, supporting the three-way US-African-Scottish companionship link and, in March 2020, a change of bishop’s PA/diocesan administrator as Mrs Sharon Loudon resigned and Mr Elliott Scarfe was appointed. The Diocesan Centre was effectively ‘mothballed’ in the lockdown in 2020 and the bishop and PA have worked from home since then using virtual meeting technology.

The Council met five times in the year 2019-2020. The planned schedule of meetings was disrupted from mid-March by the global pandemic and resulting restrictions on meeting together but resumed later in the year by using ‘Zoom’ to meet online.

The following business was addressed at Diocesan Council meetings:

15th January 2020 – modification to the Diocesan Constitution, to be tabled at Diocesan Synod in March 2020. Overview of clusters and potential training and network activities. Companionship links: planning for youth pilgrimage 2020 and bee-keeping project for Lent Appeal. Lambeth conference pre-meeting activities in the diocese. Vacancies & ministries: overview of status and progress. End of financial year 2018-19 outturn and property updates on diocesan properties.

Session 2 Papers: Governance and Finance

29th February 2020 – Pre-synod meeting of Council. The Annual report and Accounts for 2018-19 were approved. Details of the accounts were reviewed, showing a slightly smaller deficit than forecast and a significant increase in the total value of diocesan holdings in the unit trust pool. Budget for 2019-20 was also approved, with a 5% increase in the total sum requested from charges. The budget showed a small (£15k) deficit with this figure and care cost savings.

Further in-person meetings of Diocesan Council were suspended with the Covid-19 lockdown in late March 2020 and the following restrictions on meeting (which still apply in February 2021).

17th June 2020 – this was not a formal Council meeting but rather a ‘drop-in’ session to test if business could be conducted using the ‘Zoom’ software. New members of Council (elected at the March Synod) were welcomed having been given written ‘induction pack’. Updates were given on charge activities in lockdown, the diocesan financial position, vacancies and recruitment. It was agreed to hold further official meetings of Council on Zoom until in-person meeting becomes possible.

2nd September 2020 – held by ‘Zoom’. Elliott Scarfe was now the Bishop’s PA and notetaker. The new diocesan constitution was assumed to be active although OSCR had not responded to the request for update. Property matters were discussed including the mothballing of the Diocesan Centre in lockdown. Other items included the Companionship Link, where both the US and African diocese were facing significant issues with Covid and other matters. Ministry in Brechin Diocese under Covid was discussed extensively. Updates given on ministry, ordinations and vacancies. Diocesan finances had probably been beneficially affected by lockdown, with more spend on e.g. transitional ministry but less on bishop’s travel and ministry.

30th September 2020 – held by ‘Zoom’. This meeting reviewed a proposed ministry project with Carnoustie and Monifieth working together with diocesan financial support (from a designated fund for ministry & mission). The recent ordinations in the diocese were reviewed, along with the state of diocesan finances & properties. All charges had been affected by the pandemic lockdown but there were no immediate financial crises.

OSCR confirmed, following this meeting, that the revised constitution for the Diocese of Brechin was active. OSCR do not have to approve a change in constitution as the document contained a process to allow Synod to make such changes. The members of Diocesan Council had therefore been the charity trustees from 7th March 2020.

+Andrew
Bishop of Brechin

PROTECTION OF VULNERABLE GROUPS

REPORT

DIOCESAN SYNOD – MARCH 2021

As the Safeguarding Officer for the Diocese I am asked to report to members of Synod and to remind such Members, and through them to the Charges, the importance of Safeguarding in the Church. The role of the Diocesan Protection Officer is to monitor the measures that each Vestry has in place to help safeguard vulnerable people, which includes adults as well as children.

PROVINCIAL AUDIT

Last year I wrote in detail about the Provincial Audit, which took place in 2018 and gave feed back abstracted from the Provincial Officers' report for the Diocese. Questions 9 and 10 were said to be 'open questions' and I was asked by Bishop Andrew to find out from the Provincial Officers if there was a template for the appropriate answers to these questions. A final audit summary dated 1st December 2020 was sent out to all Charges from Bishop Andrew, however I am adding the Red Flagged Question 9 & 10 for the benefit of Synod.

RED FLAGS

Q. 9. This question related to misconduct by someone in a position of authority and trust in the Church. The person who receives an allegation should seek advice from the Provincial Safeguarding Team. It is recognised that not all misconduct is a safeguarding matter, but the Safeguarding Team will assess the available information and give advice as to what further action is appropriate. Allegations are treated as confidential, not secret.

Q 10. This question related to people who seek advice or support from the Church in relation to abuse that has taken place outwith the Church, e g within a family or in residential care. Anyone who suspects abuse or receives a disclosure involving abuse of a child or vulnerable adult should report this. Where a child or vulnerable adult is at risk of harm, the matter must be reported to police or social work without delay. Where there is no immediate risk of harm the disclosure should be referred to the Provincial Safeguarding Team for advice.

Apparently some of the responses were 'don't know' or no response was provided – however Vestries should have known what to do. Some expressed caution in case allegations were false, but all allegations must be taken seriously. 'Report to Police' – only in the case of criminal allegation. 'Advise Vestry' – all allegations should be treated as confidential and should only be shared with those who need to know. One response was to carry out an investigation this is inappropriate in all circumstances. 'Follow guidelines' – yes – but didn't demonstrate full understanding. Another response – 'Tell Rector, PVG Coordinator etc' reasonable response but could create a potential risk.

TRAINING

A Training day for the Diocese was booked for September 26th 2020 but because of on-going Covid-19 restrictions Diocesan Training has been suspended and the Provincial Officers plan to hold Provincial Training via Zoom. We are still waiting for more details and dates but these will be notified straight to Charges with the invitation to join in for training by booking through Eventbrite. The Provincial Officers have said they will keep the Diocesan Officers informed regarding those who attend. We have not had a training day since November 2018 and I will keep in touch with the Provincial Office about 'virtual' training this year. It was ascertained in the Annual Returns from Charges that there is only one Church who would not be able to use Zoom for any training.

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AGM REPORTS AND ANNUAL CHARGE RETURNS

I am pleased to report that again this year I had a 100 per cent response from the Charges. Many had decided not to hold an AGM because of the difficulties but I asked if each Coordinator could write a report, which could be filed with Vestry Minutes if there was no AGM. Most wrote a report, however I had one hand written note and one email note saying there was nothing to report. All Charges returned the new Provincial Questionnaire.

BREAKDOWN FROM THE QUESTIONNAIRES

Churches Opening for prayer: The Cathedral and 3 other churches opened for prayer when lock down was eased in the summer.

Churches Opening for worship – only 4 churches remained closed for worship after we were permitted to open churches with restrictions. Dates of opening ranged between 22nd July and 4th October.

Children: Four Charges within Dundee area and two other churches had connection with children and young people during the year with activities ranging from participation in an on-line service such as reading a lesson and ‘in church’ activities with leaders during the sermon or for small children with their Carers colouring in pictures. A church, which normally would have children present but not this year, dropped off packs for children and in the summer arranged outdoor meetings. A city church, again with no children in church, was able to give end of year prize giving books and a Christmas gift. Another was a very active city Church involved with youth via Zoom, Facebook Live, YouTube and bags with Easter and Pentecost activities were delivered to families.

Worship: 10 Charges provided online worship ideas during the lockdowns some occasionally and others regularly – ranging from a daily hymn, reflections, study groups, Morning and Evening Prayer, Compline, Spiritual Communion, and streamed services.

New initiatives and outreach: It has been heartening to see how many churches developed new initiatives for engaging the church members during the year and especially during the lockdown. These ranged from Zoom meetings such as ‘coffee mornings’, WhatsApp groups, to telephone calls and shopping for those who could not get out to do their own. Food banks continued or were set up with strategic social distancing and food parcels organised. For those who did not use Internet the Brechin Bulletin was delivered to homes. One church organised a telephone tree whereby members were contacted weekly. The 5 churches where nothing was recorded, it is possible the Coordinator was unaware of what might have been taking place with congregation members keeping in touch with one another.

Recruitment of Volunteers and SEC safer recruitment practice:

Three churches reported volunteer recruitment during 2020 and that SEC safer recruitment practice guidelines were followed. The other two questions were possibly ambiguous 7b did volunteers receive induction and training for their role, 7d did new volunteers receive safeguarding training for their roles – the answers given were no in 2 of the Charges. Possibly the focus was on the training at Diocesan level but it is hoped that any volunteers in regulated work will be directed to the SEC website and the appropriate literature to read. Six of the Charges were hoping to recruit volunteers in 2021.

PVG Guidelines:

Four Charges had not received the new guidelines from the General Synod Office about digital PVG applications. I have since forwarded these to them and have made sure that the Assistant Protection Officer at the General Synod Office has up to date details regarding Coordinators.

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Domestic Abuse and Cyber bullying/crime:

All Charges said they were aware of UK statistics showing that these had increased significantly during 2020. I wrote a report about these two subjects with a brief précis in the Brechin Bulletin of 11th May 2020 and a link to the full article on the Diocesan website.

SAFEGUARDING AUDIT IMPLEMENTATION GROUP (SAIG)

David Strang the Chair of SAIG considered good progress had been made in developing the new Policy Principles and Commitments but work was still needed on the wider cultural issues around safeguarding in the SEC. There was also a canonical review in progress, which would have implications on SAIG's work. It was agreed that SAIG would pause its work and a Short Life Working Group was set up with representative members from the Provincial Standing Committee and SAIG to look at these wider issues.

INDEPENDENT INQUIRY INTO CHILD SEXUAL ABUSE (IICSA)

After a full investigation into the Church of England and Church in Wales, a report was published in November 2020 regarding sexual abuse of children, how the Church failed in protecting these children and how effective, or not, was the current safeguarding. It is said that these findings could have implications for the whole Anglican Communion. Following this a further report regarding the Roman Catholic Church was published. The C of E report followed a public hearing in 2019 and two specific case studies were drawn upon, that is of Chichester Diocese, and Bishop Peter Ball – a television programme had previously been shown about Peter Ball.

The investigators researched back to 1940 until 2018 and the total number of clergy or people in positions of trust who were convicted of child sexual abuse was 390 however it was said that there needs to be caution about this number as there could be many others who were not reported or convicted. In 2018 there were 449 'concerns' reported to the Church about recent child sexual abuse of which more than half related to Church Officers, also 155 'concerns' were reported of past child sexual abuse. **Lately a significant number related to downloading or possession of indecent images of children.** Regrettably in many cases the church failed to take seriously disclosures by or about children or to refer allegations to the statutory authorities.

IICSA has pointed to a number of findings or failures against the Church of England, which included often giving more support to the perpetrator (especially if a Cleric) than they gave to victims/survivors with perpetrators being forgiven and allowed to continue working with children. One high profile example was Peter Ball and the support he got from other Bishops. Ball was cautioned in 1993 but remained with permission to officiate despite allegations until 2015 when he was convicted and imprisoned for sexual offences. Often sexual offending was minimised or not believed and despite a number of allegations the Dean of Manchester Cathedral between 1984 and 1993 had been permitted to continue officiating because he was considered too old and frail to be a risk to children! It appears no consideration was given to his past reported behaviour. A further case was cited of a Priest who was convicted of downloading 8000 indecent images of children and the Bishop apparently said that the man had been "misled into viewing child pornography"; his basis was that "pornography is so ubiquitously available and viewed".

As a result of many of these findings the Report considered that the church was a place where abusers could hide and that often the Church of England failed to support the victims and their families. Part of the problem was said to be the lack of funding and often with only part-time, even voluntary, Safeguarding Officers in Dioceses. Another was 'clericalism' in the Church 'where the moral authority of clergy was widely perceived as beyond reproach' [p vi]. The report also said that faith organisations are marked out by their explicit moral purpose in teaching right from wrong and in the context of child sexual abuse the "Church's neglect of the

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physical emotional and spiritual well-being of children and young people in favour of protecting its reputation was in conflict with its mission of love and care for the innocent and the vulnerable”.

AGE OF CONSENT FOR SEXUAL ACTIVITY: In Scotland, as in the whole UK, the age of consent is 16 years and in Scotland a person of 16 apparently can marry without parental consent.

However as cited the **IICSA** document “Where a person engages in sexual activity with a child under the age of 18 **and is in a position of trust** in relation to that child, a criminal offence is committed under section 16 of the Sexual Offences Act 2003”[footnote p xii].

TRAINING: It is also noted that since 2015 the Church in Wales has compulsory safeguarding training run by the NSPCC to which all Clerics are expected to attend. Training for lay members who work with children and young people has also been implemented recently. Compulsory safeguarding training for all diocesan bishops in the C of E has been in place since 2015 and members of clergy and non-clergy office holders attend regular safeguarding training every 3 years. [p33] with 4 levels of training. A fifth level is to be developed which will be a ‘refresher’ for those who have done Levels 0-3 (Level 4 is for senior leadership).

PROVISION OF COUNSELLING AND PASTORAL SUPPORT: Since 2001 the Church of England has introduced the requirement for each diocese to appoint an “authorised listener”. This individual supports those who have disclosed abuse from within the Church community by providing ‘a listening ear--- to talk about their experiences’. [p53]. This was confirmed in 2017 when the ‘listener’s’ duties would include liaising with statutory agencies and identifying the victim’s therapeutic needs, however it has been said that for many victims of sexual abuse by clergy discussion with a member of the Church is ‘the last thing they will want’. They also added that victims and survivors have varying needs and may require long-term counselling, pastoral support or both; also independent advocacy services, restorative practice and possibly a redress scheme. The Report considered that many ‘ideas’ have been far too slow in being implemented.

ANGLICAN CHURCH SAFE CHURCH COMMISSION in February 2019 introduced guidelines to enhance the safety of young people and vulnerable adults. They were to be used by all Anglican churches around the world. They refer to the abuse of power: ‘abuse often occurs and continues because of unequal power relationships between the abuser and their victim. Victims will be afraid to disclose abuse where there is a culture of silence in the community and the church. Even when victims disclose abuse, no effective action will be taken where community and church leaders have believed the alleged abuser rather than the victim”.[p85]

FORGIVENESS AND SACRAMENT OF CONFESSION: it is said that this Sacrament is not widely used in the C of E however it might well be in other Provinces in the Anglican Communion. The Anglican Consultative Council in 2019 said the victims of abuse “must never be pressured by church workers to forgive their abuser. Further harm can be caused to a victim through pressure to forgive, and re-establish their relationship with their abuser. They may condemn themselves and believe they are condemned by others if they are not willing, or able to forgive.” [p86]. There has been and continues to be debate about the absolute seal of the confessional – that anything said in the confessional can never be revealed by the Priest. In Wales the ministerial guidelines states “where abuse of children --- is admitted in the context of confession, the priest should urge the person to report his or her behaviour to the police or social services, and should also make this a condition of absolution, or withhold absolution until this evidence of repentance has been demonstrated”. However Archbishop Davies of Wales said his “firm opinion and belief that the Seal of the Confessional cannot and should not be used to protect those who perpetrate abuse”[p100].

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RECORD KEEPING AND REPORTING: The **IICSA** report demonstrated many cases of poor record keeping and at times no record kept at all. It was recommended there should be clear policies about keeping records and if necessary that Safeguarding staff should be able to access relevant personal files. Also that reporting to the appropriate people was essential ie to the statutory authorities, and to the Charity Commission in serious cases. It was also said that whilst Diocesan Bishops play an important role to help congregations and clergy to understand safeguarding, making it a priority, they should not hold 'operational responsibility for safeguarding'.

IICSA report also had a section on Civil Claims and the main Church Insurance Company, who often were insensitive and made value judgements about motivation for late reporting by the victim of the abuse they had experienced and claiming compensation. Finally with regard to the C of E and the C in W, senior leaders of the church have apologised for its actions, recognising that the failings identified by **IICSA** and other reviews were 'profoundly and deeply shocking'.

POINTS TO NOTE FOR US IN THE SEC:

1. That anyone of us may be vulnerable at some time in our life, and whilst this report was about child sexual abuse it can happen to older people as well. Information about Sex and Consent with regard to young people can be found in Young Scot <https://young.scot/get-informed/national/sex-and-the-law>, which gives useful guidelines.

2. Record keeping is vital. Should anyone come across an incident, as happened when one church in the Diocese was delivering food parcels and the person delivering thought there might be a domestic problem – it was reported to the team who contacted me; we discussed the situation and the person was asked to go back and double check what he thought might be the case but also I asked that a report be written detailing the incident. This was done and it seemed there was no problem but the report is safely filed in the Charge records.

3. Regulated work: When new people are considered for 'regulated work' positions, either voluntary or paid, they should now be interviewed, references taken up and PVG applications submitted and approval received, and some training given BEFORE they can commence work.

4. **SEC** website for safeguarding: <http://www.scotland.anglican.org/who-weare/organisation/safeguarding/> gives information that is needed by each Charge and is updated now and again so whilst I try to keep people informed during the year it is still a good idea for the Charge Safeguarding Officers to check the website during the course of the year. Particular reference is made to the *Safeguarding Policy (2020)*, which was written following the Church's Safeguarding Audit and presented to General Synod in 2019. This Policy is the first outcome of the Committee's work and the remaining publications regarding guidance and good practice are in the process of being updated, meanwhile all the present documents need to be read within the context of this 2020 policy.

5. **OSCR**: There is an updated fact sheet regarding Cybercrime which Vestries might find useful - <https://www.oscr.org.uk/media/3169/v31-cybercrime-factsheet.pdf>

Also a pdf about Safeguarding - <https://www.oscr.org.uk/media/3164/2019-01-23-latest-updatedsafeguarding-booklet-design-pdf.pdf>

Or this video - <https://www.youtube.com/watch?v=hebLi69CcFY>

My thanks go to the Charge Safeguarding Officers who timely completed the questionnaires and also for the contact that a few have made during the course of the past year. They appear

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to take their role very seriously and I hope they will stay in the position during this year of 2021, despite all the vagaries of Covid-19.

Denise Herbert (Revd)
Diocesan Protection Officer.
10th February 2021

Diocesan Building Committee Report

Diocesan Synod March 2021

Membership of DBC was:

The Dean (convener)
Diocesan Secretary
Dr David Bertie
Dr Aileen Black
Mr Mel Christie
Reverend Clive Clapson (until June 2020)
Dr Martine van Ittersum
Mr John Lansley
Mr Peter Nelson

Meetings in 2020

With the Covid-19 pandemic no face-to-face meetings were held. One meeting was held via e mail.

Since the last report, a retrospective Canon 35 application was received from Glencarse. The process is still to be completed.
A pre-Canon 35 Application form has gone to Holy Rood, Carnoustie.

Further information for charges on the Diocesan website

Maintenance of church graveyards

The Provincial Buildings Committee has this finalised guidance, and the information is available at: <https://www.scotland.anglican.org/vestry-resources/building/maintainig-graveyards/>

Ecclesiastical Exemption for listed buildings as places of worship

There is a voluntary scheme in place between the churches and Historic Environment Scotland in relation to the listed buildings regime and places of worship. HES has developed some general guidance about the operation of the ecclesiastical exemption scheme in relation to places of worship which is available on its website at : <https://www.historicenvironment.scot/archives-and-research/publications/publication/?publicationId=ae94333e-5827-40a2-b123-ab0c0113cee5>

Canon 35 Flow Chart

A flow chart, compiled by The Dean, is available to aid charges in completion of Canon 35 applications and pre-applications is available at: http://www.thedioceseofbrechin.org/media/resources/Flow_Chart.pdf

Further discussion of the DBC's role has not taken place.

Michael Duncan
Secretary to the DBC

Diocese of Brechin – Vacant Positions and Positions Requiring Election

Summary Sheet of Nominations and Vacancies (full list including all posts on following pages)

Position	Period of service	Who can serve?	Who can propose candidates and vote?	2021 Nominees (if applicable)
Diocesan Secretary	Appointed Annually by Synod	Anyone	Members of Diocesan Synod	Mr Mike Duncan nominated
Diocesan Treasurer	Appointed Annually by Synod	Anyone	Members of Diocesan Synod	Mr Allan Duffus nominated
Diocesan Protection Officer (PVG)	Appointed Annually by Synod	Anyone	Members of Diocesan Synod	Rev Denise Herbert nominated
3 x General Synod Clergy Alternates	Appointed Annually	Clerical Members of Diocesan Synod	Clerical Members of Diocesan Synod	Three nominations sought
3 x General Synod Lay Alternates	Appointed Annually	Lay Members of the Diocese	Lay Members of Diocesan Synod	Three nominations sought
Clerical member for Faith & Order Board	4 years	Clerical members of General Synod	Clerical Members of Diocesan Synod	Nomination sought
General Synod Administration Board	4 years	Member of Diocese – Clergy or Lay	Members of Diocesan Synod	Mr Mike Duncan nominated
Clerical member of the Diocesan Buildings Committee.	Serve whilst in post	Cleric with expertise in the field of architecture, fabric, buildings or liturgy	Members of Diocesan Synod	Nomination sought
Independent Examiner	Appointed Annually		Members of Diocesan Synod	Bird Simpson nominated

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Position	Period of service	Who can serve?	Who can propose candidates and vote?	Current Holders and Vacancies	
Diocesan Secretary	Appointed Annually by Synod	Anyone	Members of Diocesan Synod	Mr Mike Duncan	
Diocesan Treasurer	Appointed Annually by Synod	Anyone	Members of Diocesan Synod	Mr Allan Duffus	
Diocesan Council	Duration of appointment		Ex Officio	Bishop	Rt Rev Andrew Swift
	Duration of appointment		Ex Officio	Dean	Very Rev Fay Lamont
	Duration of appointment		Ex Officio	Treasurer	Allan Duffus
	Duration of appointment		Ex Officio	Diocesan Secretary	Mike Duncan
	Clergy members (4) - 3 years (plus eligible for second 3 year-term)				
	2019-2022	Instituted, licensed or commissioned clergy of the diocese.	House of Clergy	Clergy Member	Rev Canon Kenneth Gibson
	2020-2023		House of Clergy	Clergy Member	Rev Canon Kerry Dixon
	2020-2023		House of Clergy	Clergy Member	Rev Peter Mead
	2020-2023		House of Clergy	Clergy Member	Ven Canon Ian Young MBE

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	Lay members (4) - 3 years (plus eligible for second 3 year term)				
	2019-2022	Lay members of the churches of the diocese.	House of Laity	Lay Member	Prof Peter Sharp
	2019-2022		House of Laity	Lay Member	Canon Pat Millar
	2020-2023		House of Laity	Lay Member	Mrs Fiona Scarfe
	2020-2023		House of Laity	Lay Member	Dr Susie Schofield
Members of the Diocesan Buildings Committee.	Serve whilst in post	Ex officio officers		Dean Diocesan Secretary Archivist	Very Rev Fay Lamont Mike Duncan Dr David Bertie (ex officio)
		Persons with expertise in the field of architecture, fabric, buildings or liturgy	Appointed by voting members of Diocesan Synod		Mr Melvin Christie Clergy rep: vacant Mr Peter Nelson Dr Aileen Black Dr Martine van Ittersum Mr John Lansley
PVG Officer	Appointed Annually by Synod	Anyone	Members of Diocesan Synod		Rev Denise Herbert nominated
Clerical members of General Synod (6) Four by Diocesan Formula Two Elected by Diocesan Synod	4 years (2018-2022) NB. Elections will be required at the 2022 March Diocesan Synod	Clerical Members of Diocesan Synod	Clerical Members of Diocesan Synod	Diocese of Brechin formula 1. St Pauls Cathedral – Vacant 2. St Martins/St Margaret’s –Rev Dr Francis Bridger 3. Stonehaven/Catterline/Muchalls – Vacant 4. Brechin/Tarfside – Rev John Skinner	

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				Diocesan Elected: Rev Peter Mead Very Rev Fay Lamont
Laity members of General Synod (6) Four by Diocesan Formula Two Elected by Diocesan Synod	4 years (2018-2022) NB. Elections will be required at the 2022 March Diocesan Synod	Lay Members of the Diocese	Lay Members of Diocesan Synod	Diocese of Brechin formula: <ol style="list-style-type: none"> 1. St Mary Magdalene – Mrs Judy Robinson 2. St Ninian's/St Luke's – Mrs Vina Strachan 3. Montrose/Inverbervie – Mr Harold Jack 4. Monifieth/Carnoustie – Mrs Jean Fenwick Diocesan Synod Elected: Dr Jaap Jacobs Mr Graeme Stirling
3 Alternate Clerical members of General Synod	Elected annually	Clerical Members of Diocesan Synod	Clerical Members of Diocesan Synod	3 nominations needed and preference order
3 Alternate Lay Members of General Synod	Elected annually	Lay Members of the Diocese	Lay Members of Diocesan Synod	3 nominations needed and preference order
Clerical member for Faith & Order Board	4 years	Clerical members of General Synod	Clerical Members of Diocesan Synod	Nomination sought for new member
Lay Member for Faith & Order Board	4 years	Lay Member of General Synod	Lay Members of Diocesan Synod	Dr Jaap Jacobs (2018 – 2022)
General Synod Administration Board	4 years	Member of Diocese – Clergy or Lay	Members of Diocesan Synod	Professor Peter Sharp OBE became chair of the Provincial Building Committee so diocesan representative now vacant. Mr Mike Duncan nominated Alternate: Mr Allan Duffus

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General Synod Mission Board	4 years	Member of Diocese – Clergy or Lay	Members of Diocesan Synod	Canon Kerry Dixon (2019 – 2023)
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NOTES

- 1 Lay Members of the Diocesan Council and the Diocesan Buildings Committee are *ex-officio* non-voting members of Diocesan Synod.
- 2 Lay and Alternate Members of General Synod are *ex-officio* members of Diocesan Synod.

Voting Members of Synod are:

Clerical members who are instituted, licensed and commissioned.

Lay Members who are:

- a. Lay Representatives of congregations
- b. Alternate Lay Representatives of congregations whose Lay Representatives are **NOT** available to vote at the time of the ballot (e.g. owing to absence or illness).
- c. Lay Members of General Synod
- d. Alternate Lay Members of General Synod.
Lay Members of the Standing Committee are *ex-officio* non-voting members of Diocesan Synod.

Diocese of Brechin Report of the Election of Lay Representatives and Alternates for 2020

- | | |
|--|--|
| 1. ARBROATH
LR Mrs Sue Lansley
ALR Mrs Joan Webster | 13. DUNDEE ST PAUL'S CATHEDRAL
LR Dr Susie Schofield
ALR Dr Jaap Jacobs |
| 2. AUCHMITHIE
LR Mrs Margaret Brown
ALR Mrs Susan Smith | 14. DUNDEE – ST SALVADOR
LR Martin Andrews(Acting)
ALR Vacant |
| 3. BRECHIN
LR Mr James Carnegy - Arbuthnott
ALR Mrs Elizabeth Howson | 15. FASQUE
LR Mr Ian Thornton-Kemsley
ALR Vacancy |
| 4. BROUGHTY FERRY
LR Mr Laurie Bidwell
ALR Vacant | 16. GLENCARSE
LR Mrs Dorothy Maingot
ALR Ms Lorne Heriot-Maitland |
| 5. CARNOUSTIE
LR Ms Jean Fenwick
ALR Mr Grant Wilson | 17. INVERBERVIE
LR Mrs Mary Bowker
ALR Mr John Hitchon |
| 6. DRUMLITHIE
LR Mr Nicolas Constantine
ALR Vacancy | 18. INVERGOWRIE
LR Mrs Val Beveridge
ALR Mrs Barbara Currie |
| 7. DRUMTOCHTY
LR Mrs Helen Sanderson
ALR Vacancy | 19. LAURENCEKIRK
LR Mrs J Gaye Thornton-Kemsley
ALR Mrs Michelle Constantine |
| 8. DUNDEE- ST LUKE
LR Mrs Helen Stewart
ALR Ms Gillian Campbell | 20. MONIFIETH
LR Mrs Linda Walls
ALR Mrs Fiona Buchan |
| 9. DUNDEE – ST MARGARET
LR Vacancy
ALR Vacancy | 21. MONTROSE
LR Mrs Judith Chaffer
ALR Mr Harold Jack |
| 10. DUNDEE – ST MARTIN
LR Mr Iain Turnbull
ALR Vacancy | 22. MUCHALLS
LR Mrs Irene Butler
ALR Mr Ian Butler |
| 11. DUNDEE – ST MARY MAGDALENE
LR Mrs Denise Scobie
ALR Mrs Judy Robinson | 23. STONEHAVEN with CATTERLINE
LR Professor Peter Sharp
ALR Mr Edward Dickens |
| 12. DUNDEE – ST NINIAN
LR Mrs Fiona Scarfe
ALR Mrs Vina Strachan | 24. TARFSIDE
LR Mr Peter Nelson
ALR Mr Kenneth Goddard |

DIOCESE OF BRECHIN

MEMBERSHIP OF DIOCESAN SYNOD – 6 March 2021

Bishop: Rt Rev Andrew Swift
Diocesan Office, 38 Langlands Street, Dundee, DD4 6SZ,
01382 459569

Diocesan Officials

Chancellor: George Alexander Way of Plean, 6 West Bell Street, Dundee, DD1 9AD

Registrar: Mr John Thom, Miller Hendry, 10 Blackfriars Street, Perth, PH1 5NS
01738 637311

Secretary: Mr Michael Duncan, 16 Westwater Place, Wormit, Fife DD6 8NS

Treasurer: Mr Allan Duffus, 32 Pitcairn Drive, Balmullo, St. Andrews, KY16 0DZ

Safeguarding Officer: Reverend D Herbert, 43 Bridieswell Gardens, Gauldry, Newport on Tay,
DD6 8RY

Clergy – Please note contact information for Lay/Alternate Reps and Lay Readers can be obtained from the Diocesan Office

ARBROATH The Church of St Mary the Virgin, 2 Springfield Terrace, Arbroath, DD11 1EL

Clergy: The Reverend Peter Mead, St Mary's Rectory, 2 Springfield Terrace, Arbroath DD11 1EL 01241 873392

Lay Rep: Mrs Sue Lansley

Alt. Lay Rep: Mrs Joan Webster

AUCHMITHIE The Church of St. Peter, DD11 5SQ

Clergy: The Reverend Peter Mead, 2 Springfield Terrace, Arbroath DD11 1EL

Lay Rep: Mrs M. Brown

Alt. Lay Rep: Mrs S. Smith

BRECHIN The Church of St. Andrew, Argyll Street, Brechin, DD9 6JL

Clergy: The Reverend John Skinner, The Rectory, 9 Castle Street, Brechin, DD9 6KW 01356 623843

Reader: Dr Peter Smart

Lay Rep: Mr James Carnegie - Arbuthnott

Alt. Lay Rep: Mrs Elizabeth Howson

BROUGHTY FERRY The Church of St. Mary, Queen Street, Broughty Ferry, DD5 1AJ

Clergy: The Reverend Dr Francis Bridger, 3 Wyvis Place, Broughty Ferry, DD5 3SX

The Reverend Helen Bridger, 3 Wyvis Place, Broughty Ferry, DD5 3SX

01382 739035

Lay Rep: Mr Laurie Bidwell

Alt. Lay Rep: Vacant

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CARNOUSTIE The Church of the Holy Rood, Maule Street, Carnoustie. DD7 6AB

Clergy: Vacant
Lay Reader: Mrs Jean Fenwick
Mrs Edna Boffey
Lay Rep: Mrs Jean Fenwick
Alt. Lay Rep: Mr Grant Wilson

CATTERLINE The Church of St. Philips, Near Stonehaven, AB39 2UN

Clergy: Vacant
Lay Reader: Mrs Arma Isles
Lay Rep: Professor P. Sharp
Alt. Lay Rep: Mr Edward Dickens

DRUMLITHIE The Church of St. John the Baptist, Church Road, AB39 2YS
Clergy: The Reverend Canon M. Turner, Beattie Lodge, Laurencekirk, AB30 1HJ 01561 377667

Lay Reader: Mrs G
Lay Rep: Mr N. Constantine
Alt. Lay Rep: Vacant

DRUMTOCHTY The Church of St. Palladius, Glen of Drumtochty, by Auchenblae, AB30 1TN

Clergy: The Reverend Canon M. Turner, Beattie Lodge, Laurencekirk, AB30 1HJ 01561 377667

Lay Reader: Mrs Georgina Middleton
Lay Rep: Mrs H. Sanderson
Alt. Lay Rep: Vacant

DUNDEE: The Church of St. Luke, St Luke's Road, Downfield, DD3 0LD

Clergy: The Reverend Canon Kerry Dixon, 6 Dudhope Street, Dundee DD1 1JU 01382 523911

Reader: Mr B. Gowans
Lay Rep: Mrs Helen Stewart
Alt. Lay Rep: Ms Gillian Campbell

DUNDEE: The Church of St. Margaret, 17 Ancrum Road, Lochee, Dundee DD2 2JL

Clergy: Interim Rector: The Very Rev F. Lamont, Dean of Diocese of Brechin, St. Ninian's Church House, Kingsway East, Dundee, DD4 7RW 01382 453818

Lay Rep: Vacant
Alt. Lay Rep: Vacant

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DUNDEE: The Church of St. Martin, Derby Street, Dundee, DD3 6RL

Clergy: Priest in Charge Reverend Dr Francis Bridger, 3 Wyvis Place, Broughty Ferry, Dundee DD5 3SX 01382 739035

Associate Priest Reverend Helen Bridger, 3 Wyvis Place, Broughty Ferry, Dundee DD5 3SX 01382 739035

Reader: Mr I. Turnbull

Lay Rep: Mr I. Turnbull

Alt. Lay Rep: Vacant

DUNDEE: The Church of St. Mary Magdalene, Dudhope Crescent Road, Dundee, DD1 5RR

Clergy: Interim Rector: The Reverend Canon Kenneth Gibson, 39 Durham Street, Monifieth. DD5 4PF 01382 535920

Curate: The Reverend Roxanne Campbell, 5 Oban Terrace, Dundee, DD3 0GZ 07764 212092

Lay Rep: Mrs D. Scobie

Alt. Lay Rep: Mrs J. Robinson

DUNDEE: The Church of St. Ninian's, Kingsway East, Dundee, DD4 7RW

Clergy: The Very Rev F. Lamont, Dean of Diocese of Brechin, St. Ninian's Church House, Kingsway East, Dundee, DD4 7RW 01382 453818

Lay Rep: Ms Fiona Scarfe

Alt. Lay Rep: Mrs Vina Strachan

DUNDEE: The Cathedral Church of St, Paul, Castlehill, Dundee, DD1 1TD 01382 224486

Clergy: Interim Priest: The Reverend David Gordon, 20 Lintrathen Gardens, Dundee, DD3 8EJ 07311 070277

Lay Rep: Dr Susie Schofield

Alt. Lay Rep: Dr Jaap Jacobs

DUNDEE: The Church of St Salvador, Church Street, Dundee, DD3 7EW

Clergy: Vacant

Lay Rep: Mr Martin Andrews (Acting)

Alt. Lay Rep: Vacant

FASQUE: The Church of St Andrew, Fettercairn, AB30 1DN

Clergy: The Reverend Canon M. Turner, Beattie Lodge, Laurencekirk, AB30 1HJ 01561 377380

Reader: Mrs Georgina Middleton

Lay Rep: Mr I Thornton-Kemsley

Alt. Lay Rep: Vacant

Session 2 Papers: Governance and Finance

GLENCARSE: The Church of All Saints, Main Street, Glencarse, PH2 7LX
Clergy: The Ven Canon Dr Ian Young, Springbank, 36 Abbott Street, Perth,
PH2 0EE
Lay Rep: Mrs D. Maingot
Alt. Lay Rep: Ms Lorne Heriot Maitland

INVERBERVIE: The Church of St. David of Scotland, Victoria Terrace, Inverbervie,
DD10 0PS
Clergy: The Reverend John Skinner, 9 Castle Street, Brechin, DD9 6KW
01356 623843
Readers: Dr Peter Smart
Mr Harold Jack
Lay Rep: Mrs Mary Bowker
Alt. Lay Rep: Mr John Hitchon

INVERGOWRIE: The Church of All Souls, Main Street, Invergowrie, DD2 5BA
Clergy: The Reverend David Gordon, 20 Lintrathen Gardens, Dundee,
DD3 8EJ 07311 070 277
Lay Rep: Mrs Valerie Beveridge
Alt. Lay Rep: Mrs B. Currie

LAURENCEKIRK The Church of St. Laurence, High Street, Laurencekirk, AB30 1BH
Clergy: The Reverend Canon M. J. R. Turner, Beattie Lodge, Laurencekirk,
AB30 1HJ 01561 377380
Reader: Mrs Georgina Middleton
Lay Rep: Mrs J Gaye Thornton-Kemsley
Alt. Lay Rep: Mrs M. Constantine

MONIFIETH: The Church of the Holy Trinity, 99 High Street, Monifieth, DD5 4AB
Clergy: Rector: vacant
The Rev Canon W. McAusland, 18 Broadford Terrace, Broughty Ferry,
Dundee, DD5 3EF 01382 737721
Readers: Mrs L. Walls
Lay Rep: Mrs L. Walls
Alt. Lay Rep: Mrs F. Buchan

MONTROSE: The Church of St Mary and St Peter, Mid Links, Montrose,
DD10 8HD
Clergy: The Reverend John Skinner, 9 Castle Street, Brechin, DD9 6KW
Readers: Dr P. Smart
Mr Harold Jack
Lay Rep: Mrs Judith Chaffer
Alt. Lay Rep: Mr Harold Jack

MUCHALLS: The Church of St Ternan's, Muchalls, AB39 3PP
Clergy: Vacant
Lay Rep: Mrs I. Butler
Alt. Lay Rep: Mr. I Butler

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STONEHAVEN: The Church of St. James the Great, Arbuthnott Street,
Stonehaven, AB3 2JB 01569 764473

Clergy: Vacant
Reader: Mrs A. Iles
Lay Rep: Professor P. Sharp
Alt. Lay Rep: Mr Edward Dickens

TARFSIDE: The Church of St. Drostan, Glenesk, via Brechin, Angus,
DD9 7YX

Clergy: The Reverend J. Nelson, 4 St Michael's Road, Newtonhill,
Stonehaven, AB39 3RW 01569 739067
Lay Rep: Mr P. Nelson
Alt. Lay Rep: Mr Kenneth Goddard

**UNIVERSITY
OF DUNDEE:**

Clergy: The Reverend Professor Annalu Waller, 9 Invergowrie Drive, Dundee,
DD2 1RD, 01382 644570

SCOTTISH EPISCOPAL CHURCH

DIOCESE OF BRECHIN

(Scottish Charity No SC016813)

RULES OF ORDER OF DIOCESAN SYNOD

(Adopted by Synod in 2000)

1. Application

These rules of order shall apply to the proceedings of the Diocesan Synod whether sitting as one body or in separate Houses of Clergy and Laity.

2. The Chair – Powers and Duties

Deference shall at all times be paid to the authority of the Chair. All points of order shall be addressed to the person occupying the Chair, stated briefly and audibly, and raised immediately the perceived irregularity occurs, otherwise the person occupying the Chair shall dis-allow them. Points of order shall not introduce new subject matter. Speeches shall not be allowed on points of order. Where, in the view of the person occupying the Chair, the matter raised does not constitute a point of order, the person occupying the Chair shall rule accordingly. On all points of order the ruling from the Chair shall be final and not open to discussion. When the person occupying the Chair rises to speak, any member of Synod who is addressing the meeting shall sit down.

It shall be the responsibility of the person occupying the Chair to preserve order and secure that members obtain a fair hearing, to decide all matters of order arising at meetings of Synod and to decide, if two or more members rise in their places, which to call to speak. In the event of disorder arising at any meeting of Synod, the meeting may be adjourned by the person occupying the Chair who shall also, then or subsequently, fix a time for its reconvening. Quitting the Chair in such circumstances shall, without further procedure, have the effect of a formal adjournment of the meeting.

3. Order of Debate

Members desiring to speak shall rise in their places. Those called upon to speak shall address the Chair. Speeches shall be directed to the motion or amendment being proposed, seconded or otherwise under discussion or to a question of order. No member shall be allowed to speak more often than once on any subject under discussion, save on a point of order or, with consent of the Chair, to make an explanation, but the mover of a motion shall have a right of reply. A member who is speaking when a question of order is raised shall sit down until the question of order has been decided by the person occupying the Chair.

4. Matters Taken in Private

Synod may decide by a majority of those present and voting that:

- (a) Any business shall be taken in private
- (b) Synod shall go into Committee for the informal discussion of any subject.

5. Adjournment

- (a) Any meeting of Synod may be adjourned to such other place, time or day and hour as may be set by the person occupying the Chair.

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- (b) Any meeting of Synod may be adjourned to a later time on the same day and such an adjournment may be made on the direction from the Chair, or failing such direction, on the motion of any member, the vote on which motion, on being seconded, shall without amendment or discussion be taken by a show of voting cards as one House.

4. Quorum

The Quorum of Synod shall be one half of the voting members of the House of Clergy and of the House of Laity, but no business shall be invalid because transacted without a quorum being present, unless the attention of the Chair has been called to the absence of a quorum. The person occupying the Chair shall then ascertain, in such a way as seems fit, that no quorum is present, and declare the fact. This shall be a responsibility of the person occupying the Chair, whose declaration, whether or not a quorum is present, shall be final. If it has been declared from the Chair that no quorum is present, no business shall be transacted until a quorum is declared from the Chair to be present except:

- (a) the consideration of a motion to adjourn
- (b) such non-contentious business as the meeting, with consent of the person occupying the Chair, sees fit to transact.

If however, a division is challenged on any subject other than on a motion for adjournment, the same shall not be dealt with by the meeting. No motion for adjournment shall be submitted until at least fifteen minutes after the declaration from the Chair that a quorum is not present, except with the consent of the person occupying the Chair.

7. Obstructive or Offensive Conduct

- (a) In the event of any member at any Synod meeting disregarding the authority of the Chair, or being guilty of obstructive or offensive conduct, a motion may thereupon be moved and seconded to suspend such member for the remainder of the sitting. The motion shall be put without discussion.
- (b) The person occupying the Chair shall warn any member of the public who interrupts the proceedings at any meetings. If that member of the public continues the interruption the person occupying the Chair shall order the person concerned to leave the meeting, and not return.

8. Duration of Speeches

The mover of a motion shall not speak for more than ten minutes except with the consent of Synod. All other speakers taking part in the discussion on the motion or amendment shall not normally speak for more than five minutes, subject to the discretion of the person occupying the Chair. The mover of the original motion shall have the right to speak for five minutes in reply, but shall not introduce any new matter into the debate. Thereafter the discussion shall be held closed and the question shall thereupon be put from the Chair.

9. Motions

- (a) Synod shall consider only the following motions:
 - (i) motions which have been included in the Agenda and papers for that meeting
 - (ii) late motions which Synod has agreed to consider (see Rule 10 below)
 - (iii) formal or procedural motions
- (b) All motions and amendments shall be stated, immediately on their being proposed to the meeting, by the mover, before being spoken to. All motions under Rule 9(a) (ii) and all amendments shall be submitted in writing, signed by the mover and seconder and delivered to the Diocesan Secretary immediately on being moved.
- (c) Every amendment shall be relevant to the motion on which it is moved. A motion may be amended by the mover with the consent of the meeting, which consent shall be by the

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majority of those present and voting. In the case of a motion emanating from a Board or Committee of Synod or a Regional Meeting the mover of that motion shall have the power, unless specifically denied it by the body from which the motion has emanated, to accept the amendment to that motion, thus altering the text of the motion on which Synod is asked to vote.

- (d) A motion or amendment may be withdrawn by the mover with the consent of the seconder of that motion or amendment, but Synod shall have power by simple majority of those present and voting to refuse to allow such withdrawal, in which case the motion shall stand.
- (e) Motions or amendments which are not seconded shall not be discussed or inserted in the minutes.
- (f) If, in the opinions of the person occupying the Chair, more than one motion deals with the same subject matter, only the motion first lodged with the Diocesan Secretary (whether by hand delivery or by post) shall be considered and if, in the opinion of the person occupying the Chair, any motion deals with a matter already under consideration by a Board or Committee, that motion shall not be considered.
- (g) If a member who has submitted a notice of motion is not present to move the motion, the motion shall fall, unless Synod agrees that another member may move the motion.
- (h) No motion of any kind which involves a grant of money shall be competent unless it is printed in the Agenda with the observations of the Board or Committee within whose budget the grant would fall, with power to the Chair on special occasions to take the sense of the meeting with reference to matters appearing in the Agenda and, if satisfied, to dispense with the necessity of observations by the appropriate Board or Committee. Except as above provided, no motion (other than votes of thanks) shall be entertained unless notice has been given to the Diocesan Secretary in reasonable time to enable it to be entered in the programme of business, or a late motion is accepted in accordance with Canon 50 Resolution 3 (see Rule 10 below).
- (i) The Bishop may veto the discussion of any motion, though otherwise competent, unless at least five voting members of Synod shall express their desire that it should be discussed.

10. Late Motions submitted under Canon 50 Resolution 3

- (a) Notice of late motions should normally be given in writing (to the Diocesan Secretary) before Synod starts.
- (b) The motion shall be in writing, and signed by the mover and seconder, who must be members of Synod qualified to vote.
- (c) The mover of a motion under this Rule shall be given the opportunity to address Synod briefly (maximum of two minutes) as to why Synod should consider the motion at that time before a vote is taken on whether the Motion should be considered.
- (d) Subject to any contrary provision in the Code of Canons, in order for a late motion to be considered by Synod, a majority of those present and voting shall vote in favour of its being considered.

11. Motion: "That the Question be now put"

- (a) The amendment called "The previous question" shall not be allowed.
- (b) It shall be competent for any member who has not spoken on the question before the meeting to move "that the question be now put". On this being seconded, if it seems to the person occupying the Chair that the question before the meeting has been sufficiently discussed, a vote shall be taken, without amendment or discussion. If the motion is carried, the mover of the original motion shall have the right to reply, and the question under discussion shall be put to the meeting. If the motion "that the question be now put" is not carried, a similar motion may be made after every three additional members have spoken.

12. Voting

- (a) After the question on which the vote is to be taken has been announced, and voting has commenced, no member shall be permitted to offer an opinion, or ask a question, except on a point of order, or otherwise interrupt the proceedings until the result of the vote has been intimated.
- (b) Save as otherwise provided, all motions and amendments shall be passed by a majority of the members of Synod present and voting.
- (c) The person occupying the Chair shall have a deliberative but not a casting vote. Whether the matter which is the subject of the vote relates to the appointment of a member of Synod to any particular office or committee, voting shall be by ballot.
- (d) When the question is put to the vote, tellers shall be named from the Chair and shall give in their report on each division taken. Except where otherwise stated in these Rules of Order, the vote may be taken in the first instance on a show of voting cards, the result, in the opinion of the person occupying the Chair, declared therefrom. In all cases of doubt the vote shall be taken counting the cards held up. On any question, if one third of the present and voting members of either House so wish, voting shall be by ballot.
- (e) When voting by Houses, the Houses must meet separately if one third of the present and voting members of either House so wishes. When Synod votes by Houses, the numbers of the vote in each House shall be recorded, and a majority of those present and voting shall be required in each House for the passing of the motion.
- (f) A challenge to the accuracy of the Minutes shall be made by way of an amendment to the motion that the Minutes be approved. Only those members who were present at the previous meeting to which the Minutes relate shall be entitled to vote on the said amendment.

13. Election, Selection or Appointment of Members of Office

In the case of election, selection or appointment by Synod of a member of Synod or of any other person to any office where the number of candidates nominated exceeds the number of vacancies, the member or person to be elected, selected or appointed as the case may be shall be determined by a vote (or votes) by ballot in (each of) which members will be entitled to vote for as many candidates as there are vacancies. No members may record in the ballot more than one vote for any candidate. The candidate or candidates having the highest number of votes shall be declared duly elected. If there is equality of votes for the last vacancy, this shall be resolved by ballot or by a show of voting cards.

14. Assessor

The Chancellor of the Diocese (whom failing the Registrar, whom failing another person nominated by the Administration Board) shall act as Assessor to the person occupying the Chair. The Assessor shall intervene as Assessor only on the call of the Chair, without prejudice to the right of the Assessor, when a member of Synod to speak and vote as such.

15. Suspension of Rules

The application of any of these Rules of Order may be temporarily suspended or amended by a majority amounting to two-thirds of those present and voting. Voting shall be in one House.

References

Canon 50: Of Diocesan Synods

The Rules of Order of the General Synod

The Constitution of the Diocesan Synod of the Diocese of Brechin

CONSTITUTION FOR THE DIOCESAN SYNOD OF THE DIOCESE OF BRECHIN

(Scottish Charity No SCO16813)

Approved by Diocesan Synod, 7 March 2020.

Diocesan Synod

1(a) There shall be a Diocesan Synod in which is vested the functions, powers and duties set out in Canon 50 – Of Diocesan Synods – and in Sections 6.61 and 7 of the Digest of Resolutions of the of the General Synod 1997 and such other relevant Resolutions that General Synod may pass.

1(b) The Diocesan Synod's Boards and Committees shall comprise those listed in Articles 7 to 9 inclusive, hereof.

Membership

2 The Diocesan Synod shall consist of the Bishop, all instituted, licensed and commissioned clergy of the diocese, the diocesan officials as specified in Canon 61, and the lay members specified in Section 3 below. The Diocesan Chancellor or Registrar may also attend as assessor to the Synod.

3(a) The lay members of the Synod shall consist of a lay representative for each congregation within the Diocese, the lay members of General Synod elected by the Diocesan Synod under Canon 52 Section 5 , the alternate members of General Synod under canon 52 Section 7, a lay member of the Diocesan Council ex officio and such additional lay members as elected by the Diocesan Synod. General Synod members comprise those lay representatives or alternates elected from each diocese. In addition, other members of the General Synod through membership of provincial boards and committees are for their period of office members of the Diocesan Synod.

3(b) Alternate Lay Representatives, Lay Readers, Church Army Evangelists, members of Religious Orders and others working in the Diocese shall be invited to participate fully in the proceedings of the Diocesan Synod, save in the matter of voting.

Meetings

4. In accordance with Canon 50 Section 8 the Bishop shall preside. In the absence of the Bishop, the Dean of the Diocese shall preside, but should the Dean also be absent the meeting shall appoint one of its own members.

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Officials

5. The Synod shall appoint a Treasurer, a Secretary and an Auditor/Independent Examiner whose appointment shall not be for a longer period than until the next meeting.

6. Trustees

The Diocesan Council shall be the Charity Trustees for the diocese.
The Property Trustees shall be the Bishop, the Dean, the Chancellor and the Registrar ex officio.

Boards and Committees

7(a) The Diocesan Council shall be responsible for acting in an emergency on behalf of the Synod.

7(b) in any emergency in the absence of the Bishop the Dean shall chair; if neither is present the Council shall appoint one of its members to chair the meeting.

8(a) The Diocesan Council shall administer the strategic direction and life of the diocese on behalf of the Diocesan Synod in all matters of mission and ministry, finance and property, and such matters sent to the diocese by the General Synod. For avoidance of doubt the Diocesan Council shall be responsible for the appointment of salaried staff employed by the Diocese and their terms of employment.

8(b) Membership of the Diocesan Council shall be: the Bishop, who shall act as chair; the Dean, Diocesan Treasurer, Diocesan Secretary, four Lay Members elected by the House of Laity and four Clergy members elected by the House of Clergy.

The Diocesan Secretary shall act as Secretary to the Diocesan Council. The Diocesan Council shall have the power to co-opt for any vacancies that may arise between Synods whose term shall only continue until the next Synod. Each member of the Diocesan Council shall have one vote.

8(c) The Diocesan Council shall have the power to appoint pendant or ad hoc committees or working groups.

9(a) There shall be a Diocesan Buildings Committee, reporting to the Diocesan Council, set up in accordance with Canon 35 and Canon 50(9). The membership shall be the Dean, the Diocesan Secretary, the Diocesan Archivist and include other persons with professional expertise in architecture, ecclesiastical artefacts and liturgy to consider and determine proposals relating to all changes to the fabric of Church Buildings as provided under Canon 35 (1). In addition Synod shall elect up to six members to serve for a term of three years. At least one of the elected members will be a member of the House of Clergy.

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9(b) The central function of the Diocesan Buildings Committee is to fulfil the requirements of Canon 35. In addition, the committee will provide information, advice and support to the Diocese and to individual charges relating to changes to the fabric or buildings including visits or inspections which are unrelated to Canon 35 applications.

Members and Conveners

10. Unless otherwise specified in this Constitution, elected members of the Diocesan Council shall serve a term of three years and may be re-elected or reappointed provided that no member shall serve for a continuous period of more than six years. No member on ceasing to be a member shall be eligible for re-election until after an interval of at least one year. In the event of any vacancy, appointments shall be made by the Diocesan Synod at its Annual Meeting after nominations have been invited from members. Casual vacancies may be filled by the Council until the next Annual Meeting of Synod when an appointment shall be made for a new three year period.

Quorum

11. At meetings of the Diocesan Synod, the quorum shall be one half of the number of Clerical and the number of lay members entitled to vote, rounded up to the nearest whole number.

12. At meetings of the Diocesan Council, and the Diocesan Buildings Committee, the quorum shall be one third of the total membership, rounded up to the nearest whole number.

Amendment of Constitution or adoption of new Constitution

14. It is competent for this Constitution to be amended or a new Constitution adopted by a simple majority of those present and voting at a meeting of the Diocesan Synod. Proposals for changes to the Constitution must be submitted for consideration to the Diocesan Council, whose comments shall be reported to Synod.

Review

15. Notwithstanding the power of the Diocesan Synod to amend its constitution or to adopt a new Constitution at a duly constituted meeting thereof, the Constitution of the Diocesan Synod shall be reviewed by the Diocesan Council for the next Synod and at the end of each five year period thereafter, and any recommendations for alteration brought to the Diocesan Synod.